

**CHINO VALLEY**  
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

# BOARD OF EDUCATION

## AGENDA

May 16, 2024

### BOARD OF EDUCATION

Donald L. Bridge  
Andrew Cruz  
Jonathan Monroe  
James Na  
Sonja Shaw

Chloe Kubeldis, Student Representative

### SUPERINTENDENT

Norm Enfield, Ed.D.

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Woodcrest Junior High School – 2725 South Campus Avenue, Ontario, CA 91761**  
**4:20 p.m. – Closed Session • 6:00 p.m. – Regular Meeting**  
**May 16, 2024**

**AGENDA**

- The public are invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item are accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

The meeting is live streamed on the District's YouTube channel at [https://www.youtube.com/channel/UCWKinB4PTb\\_uskobmwBF8pw](https://www.youtube.com/channel/UCWKinB4PTb_uskobmwBF8pw).

**I. OPENING BUSINESS**

**I.A. CALL TO ORDER – 4:20 P.M.**

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

**Discussion and possible action (times are approximate):**

- a. Conference With Legal Counsel, Existing Litigation (Government Code 54956.9(d)(4)): San Bernardino Superior Case No. SB 2300095. (Tao Rossini, APC) (5 minutes)
- b. Conference With Legal Counsel-Existing Litigation (Paragraph (1) of subdivision (d) Government Code 54956.9): San Bernardino County Superior Court Case No. CIVSB2317301. (Liberty Justice Center) (5 minutes)
- c. Conference With Legal Counsel, Anticipated Litigation (Government Code 54956.9(e)(1)): One matter. (Advocates for Faith and Freedom) (15 minutes)
- d. Student Discipline Matters (Education Code 35146, 48918 (c) & (j)): Expulsion Cases 23/24-73, 23/24-82, 23/24-84, and 23/24-85. (20 minutes)
- e. Conference with Labor Negotiators (Government Code 54957.6): A.C.T. and CSEA Negotiations. Agency Designated Representatives: Lea Fellows, Sandra Chen, Joseph Durkin, and Jaime Ortega. (30 minutes)
- f. Public Employee Discipline Dismissal Release (Government Code 54957): (10 minutes)
- g. Public Employee Performance Evaluation (Government Code 54957): Superintendent. (15 minutes)

**I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**

1. Report Closed Session Action
2. Pledge of Allegiance

**I.C. PRESENTATION**

1. Military Salute

Proceedings of this meeting are recorded.

- I.D. COMMENTS FROM STUDENT REPRESENTATIVE
- I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES
- I.F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA
- I.G. CHANGES AND DELETIONS

## II. ACTION

### II.A. ADMINISTRATION

- II.A.1. Resolution 2023/2024-59, to Support the Safety of Chino, Ontario, and Chino Hills Residents Regarding the Condemned Inmate Transfer Program at the California Institute for Men** Motion \_\_\_\_ Second \_\_\_\_  
Page 8 Preferential Vote: \_\_\_\_  
Vote: Yes \_\_\_\_ No \_\_\_\_
- Recommended that the Board of Education adopt Resolution 2023/2024-59, to support the safety of Chino, Ontario, and Chino Hills residents regarding the Condemned Inmate Transfer Program at the California Institute for Men.

### II.B. FACILITIES, PLANNING, AND OPERATIONS

- II.B.1. Public Hearing on the Change (Increase) of Statutory Developer Fees (Level 1) and Adoption of Resolution 2023/2024-55 Approving a Change in Statutory School Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code 17620 and Government Code 65995** Motion \_\_\_\_ Second \_\_\_\_  
Page 11 Preferential Vote: \_\_\_\_  
Vote: Yes \_\_\_\_ No \_\_\_\_
- Recommended the Board of Education:
- a) Conduct a public hearing on the change of statutory developer fees (Level 1) on residential and commercial/industrial development; and
  - b) Adopt Resolution 2023/2024-55 Approving a Change in Statutory School Fees Imposed on New Residential and Commercial/Industrial construction Pursuant to Education Code 17620 and Government Code 65995.

**II.B.2. Resolution 2023/2024-58, Approval and Adoption of AB-841 California Schools Healthy Air, Plumbing, and Efficiency Program and Grant Agreement**

Page 20

Recommended the Board of Education approve and adopt Resolution 2023/2024-58, AB-841 California Schools Healthy Air, Plumbing, and Efficiency Program and grant agreement.

Motion \_\_\_\_ Second \_\_\_\_  
Preferential Vote: \_\_\_\_  
Vote: Yes \_\_\_\_ No \_\_\_\_

**II.C. HUMAN RESOURCES**

**II.C.1. Compensation Increase to the Classified Substitute Salary Schedule, Effective July 1, 2024**

Page 22

Recommended the Board of Education approve the compensation increase to the Classified Substitute Salary Schedule to be effective July 1, 2024.

Motion \_\_\_\_ Second \_\_\_\_  
Preferential Vote: \_\_\_\_  
Vote: Yes \_\_\_\_ No \_\_\_\_

**II.C.2. Declaration of Need for Fully Qualified Educators for the 2024/2025 School Year**

Page 25

Recommended the Board of Education approve the Declaration of Need for Fully Qualified Educators for the 2024/2025 school year.

Motion \_\_\_\_ Second \_\_\_\_  
Preferential Vote: \_\_\_\_  
Vote: Yes \_\_\_\_ No \_\_\_\_

**III. CONSENT**

Motion \_\_\_\_ Second \_\_\_\_  
Preferential Vote: \_\_\_\_  
Vote: Yes \_\_\_\_ No \_\_\_\_

**III.A. ADMINISTRATION**

**III.A.1. Minutes of the May 2, 2024 Regular Meeting**

Page 30

Recommend the Board of Education approve the minutes of the May 2, 2024 regular meeting.

**III.B. BUSINESS SERVICES**

**III.B.1. Warrant Register**

Page 41

Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

**III.B.2. 2024/2025 Applications to Operate Fundraising Activities and Other Activities for the Benefit Of Students**

Page 42

Recommended the Board of Education approve/ratify the 2024/2025 applications to operate fundraising activities and other activities for the benefit of students.

**III.B.3. Fundraising Activities**

Page 44

Recommend the Board of Education approve/ratify the fundraising activities.

**III.B.4. Donations**

Page 47

Recommend the Board of Education accept the donations.

**III.B.5. Revision of Board Policy 5030 Students – Student Wellness**

Page 49

Recommended the Board of Education approve the revision of Board Policy 5030 – Students Wellness.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**III.C.1. Student Expulsion Cases 23/24-73, 23/24-82, 23/24-84, and 23/24-85**

Page 58

Recommended the Board of Education approve student expulsion cases 23/24-73, 23/24-82, 23/24-84, and 23/24-85.

**III.C.2. School Sponsored Trips**

Page 59

Recommend the Board of Education approve/ratify the school-sponsored trips for Oak Ridge ES, Rolling Ridge ES, Ayala HS, and Chino Hills HS.

**III.D. FACILITIES, PLANNING, AND OPERATIONS**

**III.D.1. Purchase Order Register**

Page 61

Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

**III.D.2. Agreements for Contractor/Consultant Services**

Page 62

Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

**III.D.3. Surplus/Obsolete Property**

Page 66

Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

**III.D.4. Change Orders and Notices of Completion for CUPCCAA Projects**

Page 68

Recommended the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.

**III.D.5. Resolution 2023/2024-56 and 2023/2024-57, Authorization to Utilize a Piggyback Contract**

Page 70

Recommended the Board of Education adopt Resolution 2023/2024-56 and 2023/2024-57, Authorization to Utilize Piggyback Contract.

**III.D.6. Notice of Completion for Bid No. 22-23-27F, New District Office Test Kitchen and Breakroom Equipment - Rebid**

Page 76

Recommended the Board of Education approve the Notice of Completion for Bid No. 22-23-27F, New District Office Test Kitchen and Breakroom Equipment - Rebid.

**III.D.7. Change Order and Notice of Completion for Bid No. 22-23-18F, New District Office Generator Installation Project**

Page 78

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-18F, New District Office Generator Installation Project.

**III.D.8. Change Order and Notice of Completion for Bid No. 23-24-05I, Cal Aero K-8 Playground Equipment Installation**

Page 83

Recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-05I, Cal Aero K-8 Playground Equipment Installation.

**III.D.9. Rejection of All Bids Received for Bid No. 23-24-13I, Dickey ES No Climb Fencing Project and Authorization to Rebid the Project**

Page 88

Recommended the Board of Education reject all bids for Bid No. 23-24-13I, Dickey ES No Climb Fencing Project and authorize staff to rebid the project.

**III.D.10 Rejection of All Bids Received for Bid No. 23-24-18I Liberty ES, Litel ES, Walnut ES, And Chino Hills HS Safety Hazard Asphalt Repairs and Authorization to Rebid the Project**

Page 89

Recommended the Board of Education reject all bids for Bid No. 23-24-18I, Liberty ES, Litel ES, Walnut ES, And Chino Hills HS Safety Hazard Asphalt Repairs and authorize staff to rebid the project.

**III.D.11 Rejection of All Bids Received for Bid No. 23-24-15F CVUSD Fun Club Installations**

Page 90

Recommended the Board of Education reject all bids for Bid No. 23-24-15F, CVUSD Fun Club Installations and authorize staff to rebid the project.

**III.D.12 Request for Proposals 23-24-16, Dairy Products**

Page 92

Recommended the Board of Education award RFP 23-24-16, Dairy Products to Hollandia.

**III.D.13**    **Amendment to the Phase 4 Energy Services Agreement with Pacificwest Energy Solutions for Improved Air Quality Measures and Determinations Per RFP No. 22-22-05, HVAC Assessments and Maintenance Services in Accordance with California Government Code 4217**

Page 93

Recommended the Board of Education approve the Amendment to the Phase 4 Energy Services Contract with PacificWest Energy Solutions for Improved Air Quality Measures and Determinations per RFP No. 22-22-05, HVAC Assessments and Maintenance Services in accordance with California Government Code 4217.

**III.E.        HUMAN RESOURCES**

**III.E.1.    Certificated/Classified Personnel Items**

Page 95

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

<b>IV.            INFORMATION</b>
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**IV.A.        CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**IV.A.1.    San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Third Quarterly Report 2023/2024**

Page 106

Recommended the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Third Quarterly Report 2023/2024.

<b>V.            COMMUNICATIONS</b>
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**BOARD MEMBERS AND SUPERINTENDENT**

<b>VI.           ADJOURNMENT</b>
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**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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**DATE:** May 16, 2024

**TO:** Norm Enfield, Ed.D., Superintendent

**FROM:** Sonja Shaw, President, Board of Education

**SUBJECT:** **RESOLUTION 2023/2024-59, TO SUPPORT THE SAFETY OF CHINO, ONTARIO, AND CHINO HILLS RESIDENTS REGARDING THE CONDEMNED INMATE TRANSFER PROGRAM AT THE CALIFORNIA INSTITUTE FOR MEN**

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**BACKGROUND**

At the May 2, 2024 meeting of the Board of Education, President Sonja Shaw requested a resolution to support the safety of Chino, Ontario, and Chino Hills residents regarding the Condemned Inmate Transfer Program at the California Institute for Men (CIM). The purpose of the resolution is to address significant concerns regarding the transfer of condemned inmates of condemned inmates from San Quentin State Prison's Death Row the CIM. This action is part of a statewide initiative directed by the California Department of Corrections and Rehabilitation and influenced by Proposition 66, approved by voters in 2016. This proposition allows condemned inmates to engage in prison programs and work assignments that contribute to restitution for their victims.

President Shaw would like to support local leaders who have raised significant concerns regarding CIM's capability to securely house such high-risk individuals. Noted for its aging infrastructure, CIM is one of the oldest facilities in the state. In a 2008 report issued by the Inspector General, it was stated that CIM has fallen into an unacceptable state of repair due to years of neglect and would require \$28 million annually to maintain the facility in its current "poor" condition. The report further warned that if funding is not dramatically increased, the condition of CIM will deteriorate to a level by 2014 that would necessitate its demolition and replacement. There is no indication that the state has allocated the necessary funding to improve the condition of CIM.

**RECOMMENDATION**

President Sonja Shaw recommends that the Board of Education adopt Resolution 2023/2024-59, to support the safety of Chino, Ontario, and Chino Hills residents regarding the Condemned Inmate Transfer Program at the California Institute for Men.

**FISCAL IMPACT**

None.

SS:rtr



**Chino Valley Unified School District**  
**Resolution 2023/2024-59**  
**To Support the Safety of Chino, Ontario, and Chino Hills Residents Regarding the**  
**Condemned Inmate Transfer Program at the California Institute for Men**

**WHEREAS**, the Chino Valley Unified School District (CVUSD) is deeply concerned about the safety of the residents, students, and businesses of Chino and the surrounding area in light of the Condemned Inmate Transfer Program at the California Institute for Men (CIM);

**WHEREAS**, it has come to our attention that CIM is currently housing death row inmates as of February 2024, posing a potential threat to the community;

**WHEREAS**, the recent history of incidents at CIM, including the escape of a prisoner from Facility D in January 2018, highlights serious concerns about the facility's security and ability to contain dangerous inmates;

**WHEREAS**, the condition of the facility, including defective security measures and inadequate staffing, poses significant risks to public safety; and

**WHEREAS**, CIM is not designed nor equipped to house inmates who have committed heinous crimes, such as killing victims with axes, beating and torturing individuals to death, and committing other acts of extreme violence.

**NOW, THEREFORE, BE IT RESOLVED** that the Chino Valley Unified School District supports efforts to ensure the safety of the Chino community by urging Governor Newsom to take immediate action to relocate these condemned inmates to other appropriate facilities until CIM can implement necessary maintenance, repairs, improvements, personnel, and procedures to guarantee the safety of both inmates and the surrounding community;

**BE IT FURTHER RESOLVED** that CVUSD calls on the California Department of Corrections and Rehabilitation (CDCR) to prioritize the safety of the surrounding community when making decisions regarding the housing of dangerous inmates, and to take into account the facility's ability to adequately contain and supervise these individuals; and

**BE IT FINALLY RESOLVED** that this resolution be transmitted to Governor Newsom, CDCR officials, and other relevant stakeholders to convey the urgent concerns of the Chino Valley Unified School District and its commitment to ensuring the safety and well-being of its residents.

**APPROVED, PASSED, AND ADOPTED** this 16<sup>th</sup> day of May 2024 at a regular meeting of the Board of Education by the following vote:

Bridge:	_____
Cruz:	_____
Monroe:	_____
Na:	_____
Shaw:	_____

\_\_\_\_\_  
Sonja Shaw, President

\_\_\_\_\_  
Andrew Cruz, Clerk

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**Our Motto:**  
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**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT:** **PUBLIC HEARING ON THE CHANGE (INCREASE) OF STATUTORY DEVELOPER FEES (LEVEL 1) AND ADOPTION OF RESOLUTION 2023/2024-55 APPROVING A CHANGE IN STATUTORY SCHOOL FEES IMPOSED ON NEW RESIDENTIAL AND COMMERCIAL/ INDUSTRIAL CONSTRUCTION PURSUANT TO EDUCATION CODE 17620 AND GOVERNMENT CODE 65995**

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**BACKGROUND**

Pursuant to Education Code 17620, school districts are authorized to levy fees on new residential and commercial/industrial construction to mitigate the impact of new development on school facilities. These fees are generally referred to as basic statutory fees or Level 1 fees. By statute, the developer fees are capped. The caps are adjusted every two years by the State Allocation Board to account for inflation. On January 24, 2024, the developer fee cap for residential development increased by \$0.38 to \$5.17 per square foot. The cap for commercial/industrial construction was increased by \$0.06 to \$0.84 per square foot.

A School Fee Justification Study has been conducted by the District's consultant, Koppel & Gruber Public Finance, demonstrating the relationship between new residential and commercial/industrial construction and the District's need for school facilities construction and reconstruction. This relationship is shown in compliance with the requirements for the collection of Level 1 fees.

Government Code 66016 requires the District to hold a public hearing regarding the imposition of developer fees as part of a regularly scheduled Board of Education meeting prior to adopting or increasing such fees in Resolution 2023/2024-55. The resolution will go into effect 60 days after the date of adoption. If this resolution is adopted by the Board of Education, developer fees will increase on July 16, 2024.

Approval of this item supports the goals identified within the District's Strategic Plan.

## **RECOMMENDATION**

It is recommended the Board of Education:

- a) Conduct a public hearing on the change of statutory developer fees (Level 1) on residential and commercial/industrial development; and
- b) Adopt Resolution 2023/2024-55 Approving a Change in Statutory School Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code 17620 and Government Code 65995.

## **FISCAL IMPACT**

Increase of \$0.38 per square foot to \$5.17 for new residential development and room additions in excess of 500 square feet and increase of \$0.06 per square foot to \$0.84 for commercial/industrial development.

NE:GJS:cb

**Chino Valley Unified School District**  
**Resolution 2023/2024-55**  
**Approving a Change in Statutory School Fees Imposed on**  
**New Residential and Commercial/Industrial Construction**  
**Pursuant to Education Code 17620 and Government Code 65995**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) provides for the educational needs for Grade TK-12 students;

**WHEREAS**, in 2022, the Board had previously adopted and the District has imposed statutory school fees pursuant to Education Code 17620 and Government Code 65995(b)(1) and (b)(2) in the amount of Four and 78/100 Dollars (\$4.79) per square foot for assessable space of new residential construction and Seventy-Eight Cents (\$0.78) per square foot of chargeable covered and enclosed space for the categories of new commercial/industrial construction;

**WHEREAS**, on January 24, 2024, the State Allocation Board (SAB), authorized an adjustment in the statutory school fee amounts for unified school districts pursuant to Government Code 65995(b)(3) to Five and 17/100 Dollars (\$5.17) per square foot for assessable space of new residential construction ("Residential Statutory School Fees") and Eighty-Four Cents (\$0.84) per square foot of chargeable covered and enclosed space for the categories of new commercial/industrial construction (Commercial/Industrial Fees) collectively (Statutory School Fees), as long as such increases are properly justified by the District pursuant to law;

**WHEREAS**, new residential and commercial/industrial construction generates additional students for the District's schools and the District is required to provide school facilities (School Facilities) to accommodate those students;

**WHEREAS**, the District does not have sufficient funds available for the construction, reconstruction or refurbishment of the School Facilities, including acquisition of sites, construction of permanent School Facilities, and acquisition of interim School Facilities, to accommodate students from new residential and commercial/industrial construction;

**WHEREAS**, the Board has received and considered a report entitled "School Fee Justification Study" (Study), which includes information, documentation, and analysis of the School Facilities needs of the District, including: (a) the purpose of the Applicable Statutory School Fees; (b) the use to which the Applicable Statutory School Fees are to be put; (c) the nexus (roughly proportional and reasonable relationship) between the residential and commercial/industrial construction and (1) the use for Applicable Statutory School Fees, (2) the need for School Facilities, (3) the cost of School Facilities and the amount of Applicable Statutory School Fees from new residential and commercial/industrial construction; (d) a determination of the impact of the increased number of employees anticipated to result from the commercial/industrial construction (by category) upon the cost of providing School Facilities within the District; (e) an evaluation and projection of the number of students that will be generated by new residential construction; (f) the new School Facilities that will be required to serve such students; and (g) the cost of such School Facilities;

**WHEREAS**, the Study pertaining to the Statutory School Fees and to the capital facilities needs of the District has been available to the public for at least ten (10) days before the Board considered at a regularly scheduled public meeting the change in the Statutory School Fees;

**WHEREAS**, all notices of the proposed change in the Statutory School Fees have been given in accordance with applicable law;

**WHEREAS**, a public hearing was duly held at a regularly scheduled meeting of the Board relating to the proposed change in the Statutory School Fees on May 16, 2024; and

**WHEREAS**, as to the Statutory School Fees, Education Code 17621 provides that the adoption, increase or imposition of any fee, charge, dedication, or other requirement, pursuant to Education Code 17620 shall not be subject to the California Environmental Quality Act, Division 13 (commencing with Section 21000) of the Public Resources Code.

**NOW THEREFORE BE IT RESOLVED** that the Board of Education of the Chino Valley Unified School District:

**Section 1.** Accepts and adopts the Study.

**Section 2.** Finds that the purpose of the Statutory School Fees imposed upon new residential construction are to fund the additional School Facilities required to serve the students generated by the new residential construction upon which the Statutory School Fees are imposed.

**Section 3.** Finds that the Statutory School Fees imposed on new residential construction will be used only to finance those School Facilities described in the Study and related documents, and that these School Facilities are required to serve the students generated by the new residential construction within the District; and that the use of the Statutory School Fees will include construction or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms, and technology, and acquiring and installing additional portable classrooms and related School Facilities, with the specific location of new schools, remodeling of existing School Facilities, and additional portables to be determined based on the residence of the students being generated by such new residential construction, as well as any required central administrative and support facilities, within the District.

**Section 4.** Finds that there is a roughly proportional, reasonable relationship between the use of the Statutory School Fees and the new residential construction within the District because the Statutory School Fees imposed on new residential construction by this Resolution will be used to fund School Facilities that will be used to serve the students generated by such new residential construction.

**Section 5.** Finds that there is a roughly proportional, reasonable relationship between the new residential construction upon which the Statutory School Fees are imposed, and the need for additional School Facilities in the District because new students

will be generated from new residential construction within the District and the District does not have student capacity in existing School Facilities in certain areas of the District to accommodate these students.

**Section 6.** Finds that the amount of the Statutory School Fees imposed on new residential construction as set forth in this Resolution is roughly proportional and reasonably related to, and does not exceed the cost of, providing the School Facilities required to serve the students generated by such new residential construction within the District.

**Section 7.** Finds that the purpose of the Statutory School Fees imposed on new commercial/industrial construction is to fund the additional School Facilities required to serve the students generated by the new commercial/industrial construction upon which the Commercial/Industrial Fees are imposed.

**Section 8.** Finds that the Statutory School Fees imposed on new commercial/industrial construction (by category) will be used only to finance those School Facilities described in the Study and related documents and that these School Facilities are required to serve the students generated by such new commercial/industrial construction; and that the use of the Statutory School Fees will include construction or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms and technology, and acquiring and installing additional portable classrooms and related facilities, with the specific location of new schools, remodeling of existing School Facilities, and additional portables to be determined based on the residence of the students being generated by such new commercial/ industrial construction, as well as any required central administrative and support facilities within the District.

**Section 9.** Finds that there is a roughly proportional, reasonable relationship between the use of the Statutory School Fees and new commercial/industrial construction by category within the District because the Statutory School Fees imposed on commercial/industrial construction by this Resolution will be used to fund School Facilities which will be used to serve the students generated by such new commercial/industrial construction.

**Section 10.** Finds that there is a roughly proportional, reasonable relationship between the new commercial/industrial construction by category, upon which the Statutory School Fees are imposed, and the need for additional School Facilities in the District because new students will be generated from new commercial/industrial construction within the District and the District does not have student capacity in the existing School Facilities to accommodate these students.

**Section 11.** Finds that the amount of the Statutory School Fees imposed on new commercial/industrial construction by category as set forth in this Resolution is roughly proportional and reasonably related to and does not exceed the cost of providing the School Facilities required to serve the students generated by such new commercial/industrial construction within the District.

**Section 12.** Finds that a separate fund (Fund) of the District and two or more sub-funds (Sub-Funds) have been created or are authorized to be established for all monies received by the District for the deposit of Statutory School Fees and mitigation payments (Mitigation Payments) imposed on construction within the District and that said Fund and Sub-Funds at all times have been separately maintained, except for temporary investments, with other funds of the District as authorized by law.

**Section 13.** Finds that the monies of the separate Fund or the separate Sub-Funds described in Section 12, consisting of the proceeds of Statutory School Fees and Mitigation Payments have been imposed for the purposes of constructing and reconstructing those School Facilities necessitated by new residential and/or commercial/industrial construction, and thus, these monies may be expended for all those purposes permitted by applicable law. The Statutory School Fees may also be expended by the District for the costs of performing any study or otherwise making the findings and determinations required under subdivisions (a), (b) and (d) of Section 66001 of the Government Code. In addition, the District may also retain, as appropriate, an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code 17620 for reimbursement of the administrative costs incurred by the District in collecting the Statutory School Fees.

**Section 14.** Hereby is justified in levying the Statutory School Fees as a condition of approval of new residential development projects and imposes the Applicable Statutory School Fees on such development projects in the following amounts:

- a. Five and 17/100 Dollars (\$5.17) per square foot of assessable space for new residential construction, including new residential projects, manufactured homes and mobile homes as authorized under Education Code 17625, and including residential construction or reconstruction other than new construction where such construction or reconstruction results in an increase of assessable space, as defined in Government Code 65995, in excess of five hundred (500) square feet.
- b. Eighty-Four Cents (\$0.84) per square foot of assessable space for new residential construction used exclusively for the housing of senior citizens, as described in Section 51.3 of the Civil Code or as described in subdivision (k) of Section 1596.2 of the Health and Safety Code or a multi-level facility as described in paragraph 9 of subdivision (d) of Government Code 15432 or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988.

**Section 15.** Hereby is justified in levying Statutory School Fees as a condition of approval of new commercial/industrial construction projects and levies the Applicable Statutory School Fees on such development projects up to Eighty-Four Cents (\$0.84) per square foot of chargeable covered and enclosed space for all categories of commercial/industrial construction except for properties that are classified as Rental Self-Storage and Hospitality (Lodging) properties. The maximum applicable Statutory School



Fees that may be levied on properties classified as Rental Self-Storage properties on a per square foot of chargeable covered and enclosed space is Five Cents (\$0.05). The maximum applicable Statutory School Fees that may be levied on properties classified as Hospitality (Lodging) properties on a per square foot of chargeable covered and enclosed space is Eighty-One Cents (\$0.81).

**Section 16.** Finds that the proceeds of the Statutory School Fees established pursuant to this Resolution shall continue to be deposited into those Sub-Funds of the Funds identified in Section 12 of this Resolution, the proceeds of which shall be used exclusively for the purpose for which the Statutory School Fees are to be collected, including, as to Statutory School Fees, accomplishing any study, findings or determinations required by subdivisions (a), (b) and (d) of Section 66001 of the Government Code, or retaining an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code 17620 for reimbursement of the administrative costs incurred by the District in collecting the Statutory School Fees or in financing the described Study or in defending the imposition of Statutory School Fees.

**Section 17.** Finds that the District's Superintendent, or designee, is directed to cause a copy of this Resolution to be delivered to the building officials of the Cities of Chino, Chino Hills and Ontario (collectively the Cities), the County of San Bernardino (County) and the Department of Health Care Access and Information (formerly Office of Statewide Health Planning and Development) ("HCAI") along with a copy of all the supporting documentation referenced herein and a map of the District clearly indicating the boundaries thereof, advising the Cities, the County and HCAI that new residential and commercial/ industrial construction is subject to the Statutory School Fees changed pursuant to this Resolution and requesting that no building permit or approval for occupancy be issued by any of these entities for any new residential development project, mobile home or manufactured home subject to the Statutory School Fees absent a certification of compliance (Certificate of Compliance) from the District demonstrating compliance of such project with the requirements of the Statutory School Fees, nor that any building permit be issued for any nonresidential construction absent a certification from this District of compliance with the requirements of the applicable Statutory School Fees.

**Section 18.** Hereby adopts and establishes the procedures that permit the party against whom the Commercial/Industrial Fees are imposed the opportunity for a hearing to appeal that imposition of Commercial/Industrial Fees for commercial/industrial construction as stated in Education Code 17621 and Government Code 66020 and 66021.

**Section 19.** Finds that the Superintendent is authorized to cause a Certificate of Compliance to be issued for each residential development project, mobile home, manufactured home and commercial/industrial development project for which there is compliance with the requirement for payment of the Statutory School Fees in the amounts specified by this Resolution. In the event a Certificate of Compliance is issued for the payment of Statutory School Fees for a residential development project, mobile home, manufactured home or commercial/industrial development project and it is later determined that the statement or other representation made by an authorized party concerning the development project as to square footage is untrue or in the event the zoning is declared

invalid, then such Certificate of Compliance shall automatically terminate, and the Cities, County, or HCAI as appropriate shall be so notified.

**Section 20.** Finds that no statement or provision set forth in this Resolution or referred to therein shall be construed to repeal any preexisting fee or mitigation amount previously imposed by the District on any residential or nonresidential construction.

**Section 21.** Finds that if any portion or provision hereof is held invalid, the remainder hereof is intended to be and shall remain valid.

**Section 22.** Finds that the change in the District's Statutory School Fees will become effective sixty (60) days from the date of this Resolution unless a separate resolution changing the fees immediately on an urgency basis is adopted by the Board.

**Approved, Passed, and Adopted** by the Board of Education of the Chino Valley Unified School District this 16<sup>th</sup> day of May 2024.

**Attest:**

\_\_\_\_\_  
Sonia Shaw, President

\_\_\_\_\_  
Andrew Cruz, Clerk

STATE OF CALIFORNIA                    )  
  ) ss.  
COUNTY OF SAN BERNARDINO        )

I, Andrew Cruz, Clerk, Board of Education of the Chino Valley Unified School District, do hereby certify that the foregoing was duly adopted by the Board of Education of such District at a regular meeting of said Board held on the 16<sup>th</sup> day of May, 2024, at which a quorum of such Board was present and acting throughout and for which notice and an agenda was prepared and posted as required by law and at which meeting all of the members of such Board had due notice and that at such meeting the attached resolution was adopted by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

And further hereby certify that the foregoing is a full, true and correct copy of Resolution 2023/2024-55 of said Board, and that the same has not been rescinded, amended or repealed.

\_\_\_\_\_  
Andrew Cruz, Clerk

# CHINO VALLEY UNIFIED SCHOOL DISTRICT

## Our Motto:

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT:** **RESOLUTION 2023/2024-58, APPROVAL AND ADOPTION OF AB-841 CALIFORNIA SCHOOLS HEALTHY AIR, PLUMBING, AND EFFICIENCY PROGRAM AND GRANT AGREEMENT**

=====

## **BACKGROUND**

Board of Education approval is requested to adopt Resolution 2023/2024-58, California Schools Healthy Air, Plumbing, and Efficiency Program (CalSHAPE), and to execute the CalSHAPE CEC-146 Grant Agreement.

The California Energy Commission's CalSHAPE Program provides grants to local educational agencies (LEA), that includes school districts, charter schools, and regional occupational programs, to fund the assessment, maintenance, and repair of ventilation systems, installation of carbon dioxide monitors, and replacement of noncompliant plumbing fixtures and appliances based on various eligibility requirements. The goal of the program is to improve indoor air quality for COVID response and safety.

PacificWest Energy Solutions has applied on behalf of the District for the Upgrade and Repair portion of the program at no fee or charge to the District. PacificWest anticipates successfully obtaining Upgrade and Repair grant award(s) in the amount of up to \$6,000,000 for the District. Requirements for obtaining the award(s) include adoption of the CalSHAPE Governing Body Resolution(s), execution of the CalSHAPE Grant Agreement(s), completion of the services within 2 years, and submission of compliance reporting.

Approval of this item supports the goals identified within the District's Strategic Plan.

## **RECOMMENDATION**

It is recommended the Board of Education approve and adopt Resolution 2023/2024-58, AB-841 California Schools Healthy Air, Plumbing, and Efficiency Program and grant agreement.

## **FISCAL IMPACT**

None.

NE:GJS:cb

**Chino Valley Unified School District**  
**Resolution 2023/2024-58**  
**California Schools Healthy Air, Plumbing, and Efficiency Program**

**WHEREAS**, the California Energy Commission's California Schools Healthy Air, Plumbing, and Efficiency (CaISHAPE) Program provides grants to local educational agencies (LEA), that includes school districts, charter schools, and regional occupational programs, to fund the assessment, maintenance, and repair of ventilation systems, installation of carbon dioxide monitors, and replacement of noncompliant plumbing fixtures and appliances;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Education of the Chino Valley Unified School District:

**Section 1.** Authorizes Chino Valley Unified School District to apply for a grant from the California Energy Commission to implement a CaISHAPE Program project.

**Section 2.** That in compliance with the California Environmental Quality Act (CEQA), the Board of Education of the Chino Valley Unified School District finds that the activity funded by the grant is a project that is exempt under Article 19, Section 15301(d) because the activities to be funded by the applicable grant constitutes a project that is categorical.

**BE IT ALSO RESOLVED**, that if recommended for funding by the California Energy Commission, the Board of Education of the Chino Valley Unified School District authorizes Chino Valley Unified School District to accept a grant up to \$6,000,000 and accept all grant agreement terms and conditions.

**BE IT FURTHER RESOLVED**, that Sandra Chen and Gregory Stachura are designated Officials of the Chino Valley Unified School District and are hereby authorized and empowered to execute in the name of the Chino Valley Unified School District, all necessary documents to implement and carry out the purpose of this resolution, and to take all action necessary to undertake and complete the energy efficiency projects.

**Approved, Passed, and Adopted** by the Board of Education of the Chino Valley Unified School District this 16<sup>th</sup> day of May 2024.

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

\_\_\_\_\_  
Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Lea Fellows, Associate Superintendent, Human Resources  
**SUBJECT: COMPENSATION INCREASE TO THE CLASSIFIED SUBSTITUTE  
SALARY SCHEDULE, EFFECTIVE JULY 1, 2024**

=====

**BACKGROUND**

On May 2, 2024, the Board of Education approved the Tentative Agreement between Chino Valley Unified School District and the Classified School Employees Association and its Chino Chapter 102, which included a 7.16% salary increase to the collective bargaining unit members, effective July 1, 2023. Classified Substitutes salary is being increased to reflect the same range as listed for Step A of the Classified School Employees Association salary schedule to be effective July 1, 2024.

New hourly rate is provided in **bold**, while the old hourly rate to be deleted is ~~lined through~~.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the compensation increase to the Classified Substitute Salary Schedule to be effective July 1, 2024.

**FISCAL IMPACT**

The fiscal impact is unknown at this time due to the fluctuation of substitutes.

NE:LF:jw

**Classified Substitute Salary Schedule**

Effective 07/01/2024

CLERICAL	RANGE	STEP A
Account Clerk I	28	<b>\$21.37</b> 19-94
Account Clerk II	32	<b>\$23.61</b> 22-03
Account Clerk III	36	<b>\$ 26.05</b> 24-31
Account Clerk III/Facilities & Planning	37	<b>\$26.71</b> 24-93
Accountant I	43	<b>\$30.96</b> 28-89
Accountant II	46	<b>\$33.38</b> 31-15
Accountant II/Facilities & Planning	46	<b>\$33.38</b> 31-15
Accountant II/Position Control	46	<b>\$33.38</b> 31-15
Administrative Secretary I	40	<b>\$28.77</b> 26-85
Administrative Secretary II	48	<b>\$35.03</b> 32-69
Administrative Secretary III	50	<b>\$36.83</b> 34-37
Administrative Secretary IV	52	<b>\$38.66</b> 36-08
Alternative Ed. Work Center Outreach Advisor	30	<b>\$22.48</b> 20-98
ASB Student Store Clerk	27	<b>\$20.83</b> 19-44
Assessment Technician	40	<b>\$28.77</b> 26-85
Assistant Principal Secretary	32	<b>\$23.61</b> 22-03
Attendance Clerk	29	<b>\$21.91</b> 20-45
Behavior Intervention Records Asst.	31	<b>\$23.03</b> 21-49
Bilingual (Desig. Lang.) Admin. Secretary I	42	<b>\$30.22</b> 28-20
Bilingual Typist Clerk I	28	<b>\$21.37</b> 19-94
Billing Specialist	43	<b>\$30.96</b> 28-89
Career Center Guidance Technician	34	<b>\$24.79</b> 23-13
Categorical Programs Technician	40	<b>\$28.77</b> 26-85
Child Development Program Clerk II	30	<b>\$22.48</b> 20-98
Child Development Program Technician	40	<b>\$28.77</b> 26-85
Communications Technician	40	<b>\$28.77</b> 26-85
Counseling Assistant	33	<b>\$24.19</b> 22-57
Credential Technician	44	<b>\$31.74</b> 29-62
District Attendance Aide II	30	<b>\$22.48</b> 20-98
District Attendance Liaison	29	<b>\$21.91</b> 20-45
District Attendance Specialist	46	<b>\$33.38</b> 31-15
District Community Attendance Liaison	28	<b>\$21.37</b> 19-94
District Media Center Clerk	27	<b>\$20.83</b> 19-44
District Media Center Operations Technician	34	<b>\$24.79</b> 23-13
District Media Center Specialist	32	<b>\$23.61</b> 22-03
District Postal Specialist	29	<b>\$21.91</b> 20-45
District Purchasing Assistant	41	<b>\$29.48</b> 27-51
District Receptionist	27	<b>\$20.83</b> 19-44
District Secretary	32	<b>\$23.61</b> 22-03
District Student Body Finance Technician	40	<b>\$28.77</b> 26-85
District Student Records Specialist	29	<b>\$21.91</b> 20-45
Elementary Library/Media Center Assistant	28	<b>\$21.37</b> 19-94
Family Services Program Specialist	50	<b>\$36.83</b> 34-37
Finance Technician	54	<b>\$40.62</b> 37-91
Fringe Benefits Technician	40	<b>\$28.77</b> 26-85
Grant Program Support Spec./Suppl. Funding	30	<b>\$22.48</b> 20-98
Health Technician	30	<b>\$22.48</b> 20-98
High School Receptionist	27	<b>\$20.83</b> 19-44
Insurance Claims Examiner	36	<b>\$ 26.05</b> 24-31
Interfund Control Clerk	38	<b>\$27.36</b> 25-53
Nutrition Eligibility Specialist	32	<b>\$23.61</b> 22-03
Nutrition Services Fiscal Technician	40	<b>\$28.77</b> 26-85
Payroll Clerk II	32	<b>\$23.61</b> 22-03
Payroll Clerk III	36	<b>\$ 26.05</b> 24-31
Payroll Technician	40	<b>\$28.77</b> 26-85
Personnel Clerk I	28	<b>\$21.37</b> 19-94
Personnel Clerk II	32	<b>\$23.61</b> 22-03
Personnel Clerk III	36	<b>\$ 26.05</b> 24-31
Purchasing Clerk II	32	<b>\$23.61</b> 22-03
Purchasing Clerk III	36	<b>\$ 26.05</b> 24-31

	RANGE	STEP A
Registrar	32	<b>\$23.61</b> 22-03
Risk Management Specialist	46	<b>\$33.38</b> 31-15
School Secretary I	36	<b>\$ 26.05</b> 24-31
School Secretary II	38	<b>\$27.36</b> 25-53
Secondary Library/Media Asst.	30	<b>\$22.48</b> 20-98
Student Personnel Specialist	31	<b>\$23.03</b> 21-49
Student Body Finance Clerk	31	<b>\$23.03</b> 21-49
Supplemental Instruction Support Technician	34	<b>\$24.79</b> 23-13
Transportation Technician	40	<b>\$28.77</b> 26-85
Typist Clerk I	26	<b>\$20.36</b> 19-00
Typist Clerk II	29	<b>\$21.91</b> 20-45
WIOA Employment Placement Specialist	29	<b>\$21.91</b> 20-45
Workforce Investment Act Career Technician	35	<b>\$25.42</b> 23-72
<b>INSTRUCTIONAL</b>		
Behavior Intervention Aide/Spec. Ed.	28	<b>\$21.37</b> 19-94
Bilingual-Biliterate/Generic	26	<b>\$20.36</b> 19-00
Bilingual-Biliterate/Spanish	26	<b>\$20.36</b> 19-00
Bilingual-Portuguese	26	<b>\$20.36</b> 19-00
Child Care Specialist	30	<b>\$22.48</b> 20-98
Ged Test Proctor	26	<b>\$20.36</b> 19-00
IA/Childhood Education	26	<b>\$20.36</b> 19-00
IA/Computer Assisted Instruction	26	<b>\$20.36</b> 19-00
IA/Curriculum Lab	26	<b>\$20.36</b> 19-00
IA/Elementary Physical Education	26	<b>\$20.36</b> 19-00
IA/Elementary Grade Level	26	<b>\$20.36</b> 19-00
IA/Secondary Grade Level	26	<b>\$20.36</b> 19-00
IA/Severely Handicapped/SH	26	<b>\$20.36</b> 19-00
IA/Special Education	26	<b>\$20.36</b> 19-00
IA/Visually Handicapped	26	<b>\$20.36</b> 19-00
IA/Voc./Special Education	26	<b>\$20.36</b> 19-00
Interpreter-Deaf/Hard of Hearing	58	<b>\$44.85</b> 41-85
Remedial Reading	26	<b>\$20.36</b> 19-00
ROP/Auto Body/Paint	26	<b>\$20.36</b> 19-00
School Community Liaison	28	<b>\$21.37</b> 19-94
Community Liaison/Bilingual-Spanish	28	<b>\$21.37</b> 19-94
Speech-Language Pathology Assistant	30	<b>\$22.48</b> 20-98
Testing Aide/Biling.-Bilit.	28	<b>\$21.37</b> 19-94
<b>NUTRITIONAL SERVICES</b>		
Central Kitchen Assistant I*	18	\$15.58
Central Kitchen Assistant II	23	\$17.65
Nutrition Eligibility Specialist	32	<b>\$23.61</b> 22-03
Nutrition Services Assistant I*	16	\$15.50
Nutrition Services Assistant II*	18	\$15.58
Nutrition Services Manager I	23	<b>\$18.91</b> 17-65
Nutrition Services Manager II	28	<b>\$21.37</b> 19-94
Nutrition Services Manager III	35	<b>\$25.42</b> 23-72
NUTRITION SERVICES MANAGER ROVER	30	<b>\$22.48</b> 20-98
NUTRITION SERVICES PROFESSIONAL	23	<b>\$18.91</b> 17-65
NUTRITION SERVICES PROFESSIONAL/ROVER	25	<b>\$19.86</b> 18-53
NS/Roving Mgr./Caterer/Central Kitchen Asst.	35	<b>\$25.42</b> 23-72
Nutrition Services Roving Assistant	20	\$16.38
<b>TECHNICAL</b>		
Athletic Trainer	42	<b>\$30.22</b> 28-20
Audio Visual/Computer Elec. Technician	52	<b>\$38.66</b> 36-08
Computer Operations Technician I	40	<b>\$28.77</b> 26-85
Computer Operations Technician II	46	<b>\$33.38</b> 31-15
District Videographer	40	<b>\$28.77</b> 26-85
Duplicating Department Clerk	27	<b>\$20.83</b> 19-44
Electronics Communication Systems Technician	51	<b>\$37.74</b> 35-22
Electronics Display Systems Technician	51	<b>\$37.74</b> 35-22
Electronics Security Systems Technician	51	<b>\$37.74</b> 35-22
Electronics Technician I	39	<b>\$28.07</b> 26-19

**Classified Substitute Salary Schedule**

Effective 07/01/2024

<b>TECHNICAL (cont.)</b>	<b>RANGE</b>	
Four-Color Specialist	38	<b>\$27.36</b> 25-53
Junior Database Administrator	51	<b>\$37.74</b> 35-22
Lead Duplicating Technician	41	<b>\$29.48</b> 27-51
Lead Electronics Technician	56	<b>\$42.70</b> 39-85
Lead Network Technician	60	<b>\$47.15</b> 44-00
Licensed Vocational Nurse	38	<b>\$27.36</b> 25-53
Public Information Officer	50	<b>\$36.83</b> 34-37
Network Support Technician	46	<b>\$33.38</b> 31-15
Network Technician	56	<b>\$42.70</b> 39-85
Offset Press Operator Spec.	35	<b>\$25.42</b> 23-72
Printer/Publisher Operator	35	<b>\$25.42</b> 23-719
Programmer I	41	<b>\$29.48</b> 27-51
Programmer Analyst I	51	<b>\$37.74</b> 35-22
Technology/Computer Assistant	32	<b>\$23.61</b> 22-03
Technology Technician	40	<b>\$28.77</b> 26-85
<b>MAINTENANCE/OPERATIONS</b>		
Custodian I	29	<b>\$21.91</b> 20-45
Custodian II	32	<b>\$23.61</b> 22-03
Custodian I/Carpet-Flooring	29	<b>\$21.91</b> 20-45
Custodian II/Carpet-Flooring	32	<b>\$23.61</b> 22-03
Custodian III/Carpet-Flooring	38	<b>\$27.36</b> 25-53
Custodian Specialist	38	<b>\$27.36</b> 25-53
Draftsperson	41	<b>\$29.48</b> 27-51
Energy/Resource Conservation Tech.	39	<b>\$28.07</b> 26-19
Groundsworker I	29	<b>\$21.91</b> 20-45
Groundsworker II	32	<b>\$23.61</b> 22-03
Groundsworker III	36	<b>\$ 26.05</b> 24-31
Grounds Equipment Operator II	34	<b>\$24.79</b> 23-13
Pesticide Appl./Grounds Equipment Operator II	36	<b>\$ 26.05</b> 24-31
Grounds Equipment Operator III	40	<b>\$28.77</b> 26-85
Heavy Grounds Equipment Operator II	34	<b>\$24.79</b> 23-13
Heavy Grounds Equipment Operator III	40	<b>\$28.77</b> 26-85
<b>Maintenance I</b>		
Carpenter	35	<b>\$25.42</b> 23-72
Electrician	35	<b>\$25.42</b> 23-72
Fire System Repair	32	<b>\$23.61</b> 22-03
General Maintenance	32	<b>\$23.61</b> 22-03
Heating/Ventilating Air Cond./Refrigeration	38	<b>\$27.36</b> 25-53
Locksmith	32	<b>\$23.61</b> 22-03
Painter	32	<b>\$23.61</b> 22-03
Plumber	38	<b>\$27.36</b> 25-53
Sheet Metal	32	<b>\$23.61</b> 22-03
Small Engine Repair	32	<b>\$23.61</b> 22-03
Welder	32	<b>\$23.61</b> 22-03
<b>Maintenance II</b>		
Carpenter	39	<b>\$28.07</b> 26-19
Electrician	39	<b>\$28.07</b> 26-19
Equipment Repair	36	<b>\$ 26.05</b> 24-31
Fire System Repair	36	<b>\$ 26.05</b> 24-31
General Maintenance	36	<b>\$ 26.05</b> 24-31
Heating/Ventilating Air Cond./Refrigeration	42	<b>\$30.22</b> 28-20
Locksmith	36	<b>\$ 26.05</b> 24-31
Painter	36	<b>\$ 26.05</b> 24-31

<b>MAINTENANCE/OPERATIONS (cont.)</b>	<b>RANGE</b>	
Plumber	42	<b>\$30.22</b> 28-20
Sheet Metal	36	<b>\$ 26.05</b> 24-31
Welder	36	<b>\$ 26.05</b> 24-31
<b>Maintenance III</b>		
Carpenter	43	<b>\$30.96</b> 28-89
Crafts Specialist	40	<b>\$28.77</b> 26-85
Electrician	46	<b>\$33.38</b> 31-15
Equipment Repair	40	<b>\$28.77</b> 26-85
Fire System Technician	40	<b>\$28.77</b> 26-85
Heating/Ventilating Air Cond./Refrigeration	46	<b>\$33.38</b> 31-15
Locksmith	46	<b>\$33.38</b> 31-15
Metal Worker/Welder	46	<b>\$33.38</b> 31-15
Painter	40	<b>\$28.77</b> 26-85
Plumber	46	<b>\$33.38</b> 31-15
Sheet Metal	40	<b>\$28.77</b> 26-85
Small Engine Repair	40	<b>\$28.77</b> 26-85
Welder	40	<b>\$28.77</b> 26-85
<b>Maintenance Leadworker</b>		
Carpenter	46	<b>\$33.38</b> 31-15
Electrician	46	<b>\$33.38</b> 31-15
Heating/Ventilating Air Cond./Refrigeration	49	<b>\$35.91</b> 33-51
Painter	43	<b>\$30.96</b> 28-89
Plumber	49	<b>\$35.91</b> 33-51
Maintenance Pool Technician	36	<b>\$ 26.05</b> 24-31
Maintenance Scheduler/Parts Fac.	42	<b>\$30.22</b> 28-20
Maintenance Sprinkler Tech. I	35	<b>\$25.42</b> 23-72
Maintenance Sprinkler Tech. II	39	<b>\$28.07</b> 26-19
Maintenance Sprinkler Tech. III	43	<b>\$30.96</b> 28-89
Office Machines Tech. I	32	<b>\$23.61</b> 22-03
Office Machines Tech. II	36	<b>\$ 26.05</b> 24-31
Office Machines Tech. III	40	<b>\$28.77</b> 26-85
Security Person	34	<b>\$24.79</b> 23-13
Senior Security Officer	36	<b>\$ 26.05</b> 24-31
Lead Storekeeper/Warehouse Delivery Person	39	<b>\$28.07</b> 26-19
Storekeeper	36	<b>\$ 26.05</b> 24-31
Maintenance Material/Equipment Facilitator	43	<b>\$30.96</b> 28-89
Warehouse and/or Delivery Worker	31	<b>\$23.03</b> 21-49
<b>TRANSPORTATION</b>		
Automotive Service Person	31	<b>\$23.03</b> 21-49
Bus Driver	35	<b>\$25.42</b> 23-72
Driver Trainer	40	<b>\$28.77</b> 26-85
Dispatcher/Scheduler	37	<b>\$26.71</b> 24-93
Mechanic I	35	<b>\$25.42</b> 23-72
Mechanic II	44	<b>\$31.74</b> 29-62
Mechanic III	46	<b>\$33.38</b> 31-15
Transportation Glazer/Upholster	40	<b>\$28.77</b> 26-85
<b>OTHER</b>		
AVID Tutor	NA	<b>\$16.00</b> 15-5
Playground Supervisor	21A	<b>\$16.00</b> 15-5
WIOA Student	NA	<b>\$16.00</b> 15-5



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Associate Superintendent, Human Resources  
Joe Durkin, Director, Human Resources  
Jaime Ortega, Director, Human Resources

**SUBJECT: DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS  
FOR THE 2024/2025 SCHOOL YEAR**

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**BACKGROUND**

The California Commission on Teacher Credentialing (CCTC), effective July 1, 1994, established requirements regarding the use of teachers with emergency permits. While the current credentialing laws no longer allow the use of emergency multiple, single, and special education permits, the requirement still remains that the Board annually adopt a Declaration of Need for Fully Qualified Educators as there are still select emergency permits available that the District currently utilizes.

Individual teachers with these select emergency permits will be required to fulfill the credentialing requirements in a timely manner. This Declaration of Need must be properly filed with the CCTC prior to July 1 of a school year. Any emergency permits processed without a Declaration of Need on file will be rejected.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Declaration of Need for Fully Qualified Educators for the 2024/2025 school year.

**FISCAL IMPACT**

All personnel employed on emergency permits will be within the approved staffing ratios for the 2024/2025 school year and selections will be in accordance with approved District policies.

NE:LF:JD:JO:jw



State of California  
Commission on Teacher Credentialing  
Certification Division  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2024-2025

Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Chino Valley Unified School District District CDS Code: 36

Name of County: San Bernardino County CDS Code: 67678

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 05/16/2024 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

#### ► Enclose a copy of the board agenda item

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2025.

Submitted by (Superintendent, Board Secretary, or Designee):

Lea Fellows Associate Supt., Human Resources

Name

Signature

Title

(909) 548-6091

(909) 628-1201

05/17/2024

Fax Number

Telephone Number

Date

5130 Riverside Dr., Chino, CA 91710

Mailing Address

Lea\_Fellows@chino.k12.ca.us

EMail Address

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY, CHARTER SCHOOL OR NONPUBLIC SCHOOL AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_

Name of State Agency \_\_\_\_\_

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_\_/\_\_\_\_/\_\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____ Name	_____ Signature	_____ Title
_____ Fax Number	_____ Telephone Number	_____ Date
_____ Mailing Address		
_____ E-Mail Address		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subject(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	10
Bilingual Authorization (applicant already holds teaching credential)	10
List target language(s) for bilingual authorization: Mandarin / Spanish	
Resource Specialist	0
Teacher Librarian Services	2

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	10
Single Subject	25
Special Education	15
TOTAL	50

AUTHORIZATION(S) FOR SINGLE SUBJECT LIMITED ASSIGNMENT PERMITS (A separate page may be used if needed)	ESTIMATED NUMBER NEEDED
Science - Biological	5
Science - Chemistry	5
Mathematics	5
Industrial and Technology Education	5
Home Economics	3
PE	2

### **EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

### **EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program?

☐ Yes ☒ No

If no, explain. \_\_\_\_\_

Does your agency participate in a Commission-approved college or university internship program?

☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 20

If yes, list each college or university with which you participate in an internship program.

Cal-State Univ. San Bernardino; Cal-State University, Fullerton; Cal-State Poly, Pomona;  
USC Rossier; Cal-State LA; University of La Verne; Point Loma University; Azusa Pacific Univ.;  
University of Redlands; Cal Baptist Univ.; Alliant International Univ.; Biola Univ.; National Univ.;

If no, explain why you do not participate in an internship program.

\_\_\_\_\_  
\_\_\_\_\_

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**May 2, 2024**

**MINUTES**

<b>I.        OPENING BUSINESS</b>
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**I.A.        CALL TO ORDER – 4:55 P.M.**

1. Roll Call

President Shaw called to order the regular meeting of the Board of Education, Thursday, May 2, 2024, at 4:55 p.m. with Bridge, Cruz, Na, and Shaw present. Monroe was absent during closed session.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Sandra H. Chen, Associate Superintendent, Business Services

Grace Park, Ed.D., Associate Superintendent, CIIS

Lea Fellows, Associate Superintendent, Human Resources

Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 4:55 p.m. regarding conference with legal counsel existing litigation: two cases; student discipline matters; conference with labor negotiators: A.C.T. and CSEA; public employee appointment: Director, Maintenance and Operations; public employee discipline/dismissal/release; and public employee performance evaluation: Superintendent.

**I.B.        RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**

1. Report Closed Session Action

President Shaw reconvened the regular meeting of the Board of Education at 6:00 p.m. with Bridge, Cruz, Monroe, Na, and Shaw present. The Board met in closed session from 4:55 p.m. to 5:56 p.m. regarding conference with legal counsel existing litigation: two cases; student discipline matters; conference with labor negotiators: A.C.T. and CSEA; public employee appointment: Director, Maintenance and Operations; public employee discipline/dismissal/release; and public employee

performance evaluation: Superintendent. The Board voted to appoint Anthony Nequette as Director of Maintenance and Operations. With a vote of 4-0 with Bridge, Cruz, Na and Shaw voting yes. Mr. Monroe was absent during closed session. No further action was taken that required public disclosure.

2. Pledge of Allegiance  
Led by Gabriella Segoviano.

### **I.C. PRESENTATION**

1. Teen Advisory Board of Chino Hills Presentation  
Chloe Kubeldis, Student Representative, Jacob Velasco, City of Chino Hills Coordinator, and Priyana Jhaveri, Teen Advisory Board Chairperson presented an overview of the Teen Advisory Board and a recap of past events.

### **I.D. STAFF REPORT**

1. Annual Update: Teaching and Learning Task Force  
Dr. Grace Park, Associate Superintendent, CIIIS, presented to the Board an annual update on the work of the Teaching and Learning Task Force; Dr. Tracy Freed, Director, Assessment and Instructional Technology, reviewed the Teaching and Learning Task Force Survey results.

### **I.F. COMMENTS FROM STUDENT REPRESENTATIVE**

Chloe Kubeldis, student representative, congratulated new student Board member, Gabriella on getting sworn in, and said she is so excited to see all she will accomplish with this position; congratulated seniors who were celebrated for National College Decision Day, and wished them luck on their academic journey; wished luck to Ayala swim for having several student athletes qualify for CIF; congratulated Chino Hills and Ayala drumline for representing our District at the Drumline World Championship in Dayton, Ohio, and said Chino Hills took first place and Ayala took second place beating out teams from all over the nation.

### **I.D. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

Brenda Walker, A.C.T. President, said next week is Teacher Appreciation Week and we will be celebrating and recognizing all members; spoke about members and what they do to go above and beyond for their students, and said members do these things because they want the best for their students, to achieve academic success, and be supported mentally and physically; thanked the School Board, District, and administrators for recognizing members; spoke about the vote on the tentative agreement and to think about

how much members contribute to the successes that CVUSD celebrates; spoke about the tentative agreement for CSEA, and said the District would not function properly without their hard work, dedication, and expertise.

Dr. Gerald Matthews, CHAMP Vice President, acknowledged the hard work and dedication of District employees that are celebrated this week in various roles, said tomorrow they are celebrating school lunch heroes, and next week we are celebrating teachers and classified employees; congratulated Ayala HS for being recognized as being the top eight percent of high schools in the U.S. by U.S. News and World Report; congratulated all seniors in the District; and hopes everyone throughout the District has a successful end to the 2023/2024 school year.

#### **I.E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

The following individuals addressed the Board: Curtis Burton regarding city of Chino information; Molly Large regarding AAPAC; Glory Ciccarelli regarding SPEAAC; Misty S. regarding concerns on banning parental rights; Oscar Avila regarding prayer; Bridget Ayres regarding a field trip that went successful; Shaun Quiñones regarding getting education on antisemitism and Jewish culture into school system; Mindy Shamp regarding AAPAC; Eric Shamp regarding SPED; Bobby Omari regarding budget; Naomi M. regarding student representative; Judith M. Eckert regarding Pixel Pandemic; Jackie Cortes regarding Teacher Appreciation Week; and Biomedical Science and Technology Academy students, Lawrence Kim and Carlo Sierra regarding CVUSD AI in education forum debrief.

#### **I.F. CHANGES AND DELETIONS**

The following changes were on the agenda: Item III.E.1. Certificated/Classified Personnel Items - page 170 was yellow sheeted; and Item III.D.8. Award of Bid No. 23-24-13I, Dickey ES No Climb Fencing Project - was pulled from the agenda. There were no further changes or deletions.

## **II. ACTION**

### **II.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

#### **II.A.1. 2024/2025 Student Member on the Board of Education**

Moved (Na) seconded (Cruz) motioned carried unanimously (5-0) to approve Gabriella Segoviano from Don Lugo HS as the 2024/2025 Student Member on the Board of Education. Student representative voted yes. President Shaw administered the oath of office.



**II.B. HUMAN RESOURCES**

**II.B.1. Public Hearing and Ratification of the Tentative Agreement Between the Chino Valley Unified School District and the Associated Chino Teachers, effective July 1, 2023**

President Shaw opened the public hearing at 7:14 p.m. Oscar Avila and Jackie Cortes addressed the Board, and the hearing was closed at 7:20 p.m. Moved (Na) seconded (Bridge) motion carried unanimously (5-0) to ratify the Tentative Agreement for the reopener between the Chino Valley Unified School District and the Associated Chino Teachers, effective July 1, 2023. Student representative voted yes.

**II.B.2. Public Hearing And Ratification of the Tentative Agreement Between the Chino Valley Unified School District and The California School Employees Association and its Chino Chapter 102, effective July 1, 2023**

President Shaw opened the public hearing at 7:22 p.m. there were no speakers, and the hearing was closed at 7:22 p.m. Moved (Na) seconded (Bridge) motion carried unanimously (5-0) to ratify the Tentative Agreement for the reopener between the Chino Valley Unified School District and the California School Employees Association and its Chino Chapter 102, effective July 1, 2023. Student representative voted yes.

**II.B.3. Approval of Salary Increases for Certificated and Classified Management and Classified Confidential Employees, effective July 1, 2023**

Moved (Na) seconded (Bridge) motion carried unanimously (5-0) to approve the salary increases for certificated and classified management and classified confidential employees as follows: Provide an 8.34% on schedule salary increase for the Certificated and Classified Management for the 2023/2024 school year, effective July 1, 2023; and provide a 7.16% on schedule salary increase for the Classified Confidential employees 2023/2024 salary schedule and an increase to Longevity to align with the CSEA salary schedule, effective July 1, 2023. Student representative voted yes.

**II.B.4. Addendum to the Employment Contracts for Associate Superintendents: Business Services; Curriculum, Instruction, Innovation, and Support; and Human Resources; Assistant Superintendents: Curriculum, Instruction, Innovation, and Support; and Facilities, Planning, and Operations**

Prior to the vote, President Shaw provided an oral summary of recommended salary range increases for the Certificated and Classified Cabinet Salary schedule. Moved (Na) seconded (Cruz) motion carried unanimously (5-0) to approve the addendums to the employment contracts for Associate Superintendents: Business Services; Curriculum, Instruction,

Innovation, and Support; and Human Resources; Assistant Superintendents: Curriculum, Instruction, Innovation, and Support; and Facilities, Planning, and Operations as follows: Provide an 8.34% on schedule salary increase to the Certificated and Classified Cabinet 2023/2024 salary schedule and amend the term of the employment contracts for the Associate Superintendent, Business Services and Assistant Superintendent of Facilities, Planning, and Operations to be effective July 1, 2024 through June 30, 2028. Student representative voted yes.

**II.B.5. Consideration and Approval of Employment Contract for Superintendent of the Chino Valley Unified School District, effective July 1, 2023**

Eric Shamp addressed the Board. Prior to the vote, President Shaw provided an oral summary of recommended salary and compensation paid in the form of fringe benefits described in the Superintendent's contract. Moved (Na) seconded (Cruz) to approve the proposed contract of employment for Norman P. Enfield, Ed.D., as the Superintendent of Chino Valley Unified School District, effective July 1, 2023 through June 30, 2027. Moved (Monroe) seconded (Bridge) motion failed (2-3, Cruz, Na, and Shaw voted no) to pull the item. After discussion, President Shaw took a vote and motion carried (3-2, Bridge, Monroe voted no) to approve this item. Student representative voted no.

**II.B.6. Compensation Increase for the Board of Education, effective May 3, 2024**

Lisa G. addressed the Board. Moved (Cruz) seconded (Na) motion carried (4-1), by roll call vote with Cruz, Monroe, Na, Shaw voting yes, and Bridge voted no, to approve a 5% compensation increase for the Board of Education, effective May 3, 2024. Student representative voted yes.

**II.B.7. Consideration and Approval of Employment Contracts for Deputy Superintendent of the Chino Valley Unified School District and the Assistant Superintendent, Curriculum, Instruction, Innovation, and Support**

Moved (Na) seconded (Cruz) to approve employment contracts for Deputy Superintendent of the Chino Valley Unified School District and the Assistant Superintendent, Curriculum, Instruction, Innovation, and Support. Following discussion, Moved (Monroe) seconded (Bridge) motion failed (2-3, Cruz, Na, and Shaw voted no) to pull the item. After further discussion, President Shaw took a vote and motion carried (3-2, Bridge and Monroe voted no) to approve the proposed contracts of employment for Grace Park, Ed.D., as the Deputy Superintendent of Chino Valley Unified School District and Tracy Freed, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support, effective July 1, 2024 through June 30, 2028. Student representative voted yes. In order to correct the record in

compliance with Government Code section 54953, subdivision (c)(3), President Shaw provided an oral summary of recommended salary and compensation paid in the form of fringe benefits described in the contracts for the Deputy Superintendent of the Chino Valley Unified School District and the Assistant Superintendent, Curriculum, Instruction, Innovation, and Support. Thereafter, motion carried (3-2, Bridge and Monroe voted no) to approve this item. Student representative voted yes.

President Shaw called a recess from 7:53 p.m. to 7:58 p.m. for a five minute break.

**II.B.8.      Resolution 2023/2024-52, Terminated Services of Classified Employee for Lack of Work and/or Lack of Funds**

Moved (Shaw) seconded (Cruz) motion carried unanimously (5-0) to adopt Resolution 2023/2024-52, Termination of services of a classified employee for lack of work and/or lack of funds, Pursuant to Education Code 45117 and 45298. Student representative voted yes.

**II.B.9.      Resolution 2023/2024-49, Day of the Teacher/Día Del Maestro**

Moved (Na) seconded (Cruz) motion carried unanimously (5-0) to adopt Resolution 2023/2024-49, Day of the Teacher/Día del Maestro. Student representative voted yes.

**II.B.10.    Resolution 2023/2024-50, Classified School Employee Week/Semana de Empleado Clasificado De Escuela**

Moved (Na) seconded (Cruz) motion carried unanimously (5-0) to adopt Resolution 2023/2024-50, Classified School Employee Week/Semana de Empleado Clasificado de Escuela. Student representative voted yes.

**II.B.11.    Proclamation for National School Nurse Day on May 8, 2024**

Moved (Na) seconded (Bridge) motion carried unanimously (5-0) to adopt the proclamation for National School Nurse Day on May 8, 2024. Student representative voted yes.

<b>III.      CONSENT</b>
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Moved (Na) seconded (Monroe) motion carried unanimously (5-0) to approve the consent items. Student representative voted yes.

**III.A.      ADMINISTRATION**

**III.A.1.    Minutes of the April 18, 2024 Regular Meeting**

Approved the minutes of the April 18, 2024 regular meeting.

**III.A.2. Resolution 2023/2024-53, Board Compensation for James Na for April 18, 2024 Missed Meeting**

Adopted Resolution 2023/2024-53, Board Compensation for James Na for April 18, 2024 Missed Meeting.

**III.B. BUSINESS SERVICES**

**III.B.1. Warrant Register**

Approved/ratified the warrant register.

**III.B.2. Fundraising Activities**

Approved/ratified the fundraising activities.

**III.B.3. Donations**

Accepted the donations.

**III.B.4. Legal Services**

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and Tao Rossini, APC.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**III.C.1. Student Expulsion Cases 23/24-70, 23/24-71, and 23/24-83**

Approved student expulsion cases 23/24-70, and 23/24-71, and 23/24-83.

**III.C.2. School Sponsored Trips**

Approve/ratified the school-sponsored trips for Ayala HS and Don Lugo HS.

**III.C.3. Designation of California Interscholastic Federation Representatives to League for 2024/2025**

Approved the Designation of California Interscholastic Federation Representatives to League for 2024/2025.

**III.C.4. New Course: Advanced Cybersecurity Honors**

Approved the new course Advanced Cybersecurity Honors.

**III.C.5. New Course: Health, Wellness, and Heart Rate Training**

Approved the new course Health, Wellness, and Heart Rate Training.

**III.D. FACILITIES, PLANNING, AND OPERATIONS**

**III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

**III.D.2. Agreements for Contractor/Consultant Services**

Approved/ratified the Agreements for Contractor/Consultant Services.

**III.D.3. Surplus/Obsolete Property**

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

**III.D.4. Change Orders and Notices of Completion for CUPCCAA Projects**

Approved the Change Orders and Notices of Completion for CUPCCAA Projects.

**III.D.5. Resolution 2023/2024-51 and 2023/2024-54, Authorization to Utilize a Piggyback Contract**

Adopted Resolution 2023/2024-51 and 2023/2024-54, Authorization to Utilize Piggyback Contract.

**III.D.6. Reimbursement Agreement Between the Chino Valley Unified School District and Los Angeles SMSA Limited Partnership dba Verizon Wireless for Department of State Architect Inspection Services**

Approved the Reimbursement Agreement between the Chino Valley Unified School District and Los Angeles SMSA dba Verizon Wireless for Department of State Architect Inspection Services.

**III.D.7. Request for Proposal 23-24-12 District-Wide NFPA 72 Fire Alarm Testing**

Awarded Request for Proposal 23-24-12, District-Wide NFPA 72 Fire Alarm Testing to Time and Alarm Systems.

**III.D.8. Award of Bid No. 23-24-13i, Dickey ES No Climb Fencing Project**

This item was pulled from the agenda.

**III.D.9. Amend Action Taken on April 18, 2024, and Reject all Bids Received for Bid No. 23-24-14I, Don Lugo HS MPR Sound and Lighting System Replacement and Authorization to Rebid the Project**

Amended Action taken on April 18, 2024, and reject all bids received for Bid No. 23-24-14I, Don Lugo HS MPR Sound and Lighting System Replacement and authorization to rebid the project.

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items, as amended.

**III.E.2. Rejection of Claim**

Rejected the claim and referred them to the District's insurance adjuster.

**IV. INFORMATION****IV.A. BUSINESS SERVICES****IV.A.1. Revision of Board Policy and New Administrative Regulation 5030 Students – Student Wellness**

Received for information the revision of Board Policy and New Administrative Regulation 5030 Students – Student Wellness.

**IV. COMMUNICATIONS****BOARD MEMBERS AND SUPERINTENDENT**

Don Bridge noted that all four high school softball teams are in the CIF playoffs this week; said he attended the Chino Hills State of the City Address by Mayor Cynthia Moran; said he and Mr. Na attended band showcases at Chino Hills HS, listed the featured feeder schools, and provided information on future band showcases at Ayala HS, Chino HS, and Don Lugo HS with their feeder schools; spoke about West End SELPA's annual art and writing showcase that he was unable to attend but wanted to congratulate those from our District that participated and received awards, and recognized those individuals; spoke about Ayala HS and their ranking of best high schools in US News and World Report, said it was ranked 1,425 out of 17,655 high schools, and congratulated them saying it is a tremendous honor for Ayala HS to get this ranking with high schools through this publication.

James Na spoke about the band showcase at Chino Hills HS, expressed gratitude towards the music teachers for their devotion, and spoke about the event being where everybody could come and enjoy togetherness; spoke about employees and attendees at the Board meeting being together, and we are here because we love our children, and thanked them; thanked Chloe for showing great love and respect for her teachers, spoke about respecting teachers, and the memories her teachers had given her will last a lifetime; spoke about teaching being a great profession with Mr. Bridge; spoke about teachers and classified employees serving our students; spoke about principals, District staff, and Cabinet members and how he is proud of them; said if you step a little bit outside our school District they will tell you how great our District Cabinet members are, how great our School Board President is, and how our parents are actively engaged coming to the meetings, speaking their minds, all because they care; thanked everyone for being there supporting our children like Chloe.

Jonathan Monroe spoke about putting to rest any rumors regarding contracts, said it was specifically the wording of the contracts, and wants the community and those employed here to know that as well; said all four softball teams made it to CIF,

congratulated all of them on a very successful year, said Don Lugo HS and Chino HS lost tonight, but Ayala HS and Chino Hills HS won, and wished them luck; congratulated Chino Hills HS for their percussion team going to Ohio and taking title back from Ayala HS, and congratulated Ayala HS for coming in second; thanked BST at Chino HS for looking at AI, said it was great to see students have a vision of the future of what's to come, and spoke about what we are going to do as a District; reiterated SPED concerns regarding taking away periods, spoke about looking at ways to support our staff, and spoke about hoping that collaboration with the District will be a springboard to positive change.

Andrew Cruz spoke about pushing trade schools throughout school sites; said he agreed with the resolution about no to death row prisoners going to Chino in our community; spoke about Monday's jazz being awesome; said next week Stanford is coming to talk and discuss our achievements that our school District has done; spoke about very few districts coming out of the COVID crisis, but we have; spoke about our District's qualities, and how the children have beautiful memories coming to our school District; spoke about observing what Dr. Enfield went through during the years of COVID, said that was a big part why he voted for his compensation and salary; spoke about a gentleman loving him because he did vaccinate his child, and leadership giving people the opportunity of not having to do this; quoted Martin Luther King, "Injustice anywhere is a threat to justice everywhere;" and said let us stand together united in our pursuit of parental rights for when parents are empowered our children will soar to unimaginable heights.

Superintendent Enfield said recently Chino Valley Unified School District was recognized by the Daily Bulletin Readers' Choice Award, said people from the Inland Empire vote on their favorite school district and Chino Valley was selected by the people throughout the community, spoke about sharing this because of the recognitions, said it's because of our teaching staff in this District and the work they do with our kids, and spoke about parents in this District seeing that work and that is what they are voting for; spoke about CSEA employees that were recognized and the work they do throughout our District, and listed members of CSEA that support our kids and we see the great work that they do; spoke about nurses and health techs that provide support to our students who come with medical conditions; said it's the staff across our District that is why we are recognized with that award, and thanked everybody for the work that they do to support our kids.

President Shaw gave a message to leaders in our community and in our state; spoke about being grateful to have the majority of the School Board that will stand up and that our parents have a constitutional right in the upbringing of their child; spoke about those not supporting people that are doing the right thing; spoke about continuing to fight for America and California; spoke about the death threats and harassment; spoke about needing real leaders; spoke about Sacramento trying to fight parents for their constitutional rights; spoke about universities being stripped down and being graffitied, and said that's not peacefully protesting; spoke about traveling the nation and be with leaders and organizations that fight for people's constitutional rights; spoke about

Nicole Neily, president of Parents Defending Education having a district school board resolution that she is going to ask Dr. Enfield to bring forward in opposition to Biden Admin's Title IX overhaul; spoke about our community standing up for what is right; spoke about the District to making a resolution in regards to the prisoners because Chino prison being a level two prison and is not equipped to have condemned prisoners, and spoke about personal experience as a child with her community being locked down because prisoners escaped; spoke about AG Bonta admitting that school boards are not required to follow his policy, and read a statement by Assemblyman Bill Essayli; spoke about other school board members that adopted policies to inform parents and Department of Ed sending letters threatening to pull funding; spoke about policy not being an outing policy, spoke about child coming forth to change their unofficial or official records, and said it is initiated by the students action; spoke about having secrecy policies in place and state is picking and choosing what you want to know; read what AG Bonta said in court regarding non-enforceable guidelines; spoke about being sued and finding somebody who took over every legal fee, and having the right to defend yourself if you are being sued; spoke about wanting this generation to be pro-America, and making sure our children have the opportunity to grow up and make their own choices; spoke about this being a fight against constitutional rights; spoke about everybody needing to stand strong; spoke about personal experience with her dad coming from another country and telling her she is American; and said we need to stand strong and protect America so our kids have a future.

<b>VI. ADJOURNMENT</b>
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President Shaw adjourned the regular meeting of the Board of Education at 8:38 p.m.

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Sonja Shaw, President

---

Andrew Cruz, Clerk

Recorded by: Regan Rico, Administrative Secretary IIA



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: WARRANT REGISTER**

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**BACKGROUND**

Education Code 42650 requires the Board to approve and/or ratify all designated payment of expenses of the District. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

**FISCAL IMPACT**

\$8,088,310.03 to all District funding sources.

NE:SHC:LP:lmf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services

**SUBJECT: 2024/2025 APPLICATIONS TO OPERATE FUNDRAISING  
ACTIVITIES AND OTHER ACTIVITIES FOR THE BENEFIT OF  
STUDENTS**

=====

**BACKGROUND**

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the 2024/2025 applications to operate fundraising activities and other activities for the benefit of students.

**FISCAL IMPACT**

None.

NE:SHC:LP:lmf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**May 16, 2024**

**2024/2025 AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES  
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

**School**

**Organization**

Dickey ES

PTO

Ayala HS

Youth Summer Camp Boosters

Don Lugo HS

Band Boosters

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services

**SUBJECT: FUNDRAISING ACTIVITIES**

=====

**BACKGROUND**

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval. All on-campus fundraising activities are subject to CVUSD reopening guidelines.

Approval of this item supports the goals identified within the District’s Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the fundraising activities.

**FISCAL IMPACT**

None.

NE:SHC:LP:lmf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**May 16, 2024**

<b><u>SITE/DEPARTMENT</u></b>	<b><u>ACTIVITY/DESCRIPTION</u></b>	<b><u>DATE</u></b>
<b><u>Ayala HS</u></b>		
Spirit Boosters	Fill the Bow Donation Drive	5/17/24 - 9/30/24
Competitive Cheer Boosters	Showcase Banquet	5/17/24 - 5/1/25
Competitive Cheer Boosters	Clothing Drive	5/17/24 - 5/1/25
Competitive Cheer Boosters	Spirit Wear	5/17/24 - 5/30/25
ASB - General	Promotion Concessions	5/23/24
Youth Boosters	Youth Summer Camps	5/30/24 - 6/27/24
ASB - Boys' Basketball	Golf Tournament	7/22/24
<b><u>Chino HS</u></b>		
Sports Boosters	Boys' Volleyball Camp	5/27/24 - 8/2/24
Sports Boosters	Girls' Volleyball Camp	5/27/24 - 8/2/24
PEP Squad Boosters	Giving Fund	6/1/24 - 9/30/24
PEP Squad Boosters	Spirit Wear	6/1/24 - 4/30/25
Sports Boosters	Concessions	6/1/24 - 6/1/25
Sports Boosters	Softball Summer Camp	6/3/24 - 6/5/24
Sports Boosters	Baseball Summer Camp	6/3/24 - 6/6/24
Sports Boosters	Girls' Flag Football Summer Camp	6/3/24 - 6/6/24
Huddle Boosters	Football Summer Camp	6/3/24 - 7/31/24
Sports Boosters	Girls' Soccer Summer Camp	6/4/24 - 6/13/24
Sports Boosters	Freshman Wrestling Summer Camp	6/5/24 - 6/29/24
Sports Boosters	Wrestling Summer Camp	6/5/24 - 6/29/24
Sports Boosters	Youth Wrestling Summer Camp	6/5/24 - 6/29/24
Sports Boosters	Girls' Basketball Summer Camp	6/10/24 - 6/30/24
Sports Boosters	Boys' Summer Camp	6/17/24 - 6/20/24
Sports Boosters	Boys' and Girl's Summer Camp	6/17/24 - 7/23/24
Sports Boosters	Aquatics Summer Camp	6/17/24 - 8/2/24
CHAPSS Boosters	Fireworks Stand	7/1/24 - 7/4/24
<b><u>Don Lugo HS</u></b>		
ASB - Water Polo	Boys' Water Polo Camp	5/27/24 - 6/30/24
ASB - Track & Cross Country	Summer Camps	5/27/24 - 8/2/24
Sports Boosters	Summer Camps	5/27/24 - 8/2/24
ASB - Softball	Summer Camp	6/3/24 - 6/7/24
Band Boosters	Fireworks Stand	7/1/24 - 7/4/24
Band Boosters	Dine Outs	8/8/24 - 6/30/25
Band Boosters	Concessions for JV Football	8/23/24
Band Boosters	Dignity Golf Ball Drop	9/20/24
Band Boosters	Candy Apple Sales	9/26/24 - 10/31/24
Band Boosters	Conquistador Classic	11/2/24

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**May 16, 2024**

<b><u>SITE/DEPARTMENT</u></b>	<b><u>ACTIVITY/DESCRIPTION</u></b>	<b><u>DATE</u></b>
<b><u>Don Lugo HS (cont.)</u></b>		
Band Boosters	Candy Apple Sales	2/20/25 - 3/26/25
Band Boosters	See's Candy	4/7/25 - 4/19/25

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024  
**TO:** Members, Board of Education  
**FROM:** Norm Enfield, Ed.D., Superintendent  
**PREPARED BY:** Sandra H. Chen, Associate Superintendent, Business Services  
Liz Pensick, Director, Fiscal Services  
**SUBJECT: DONATIONS**

=====

**BACKGROUND**

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education accept the donations.

**FISCAL IMPACT**

Any cost for repairs of donated equipment will be a site expense.

NE:SHC:LP:lmf

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**May 16, 2024**

<b><u>DEPARTMENT/SITE DONOR</u></b>	<b><u>ITEM DONATED</u></b>	<b><u>APPROXIMATE VALUE</u></b>
<b><u>Glenmeade ES</u></b>		
Chipotle Mexican Grill	Cash	\$170.00
The Blackbaud Giving Fund	Cash	\$740.00
<b><u>Chino HS</u></b>		
Adriana Cardenas-Isley	Cash	\$500.00
Skyler Javier	Cash	\$500.00
Adriana Cardenas-Isley	Cash	\$700.00
<b><u>Don Lugo HS</u></b>		
Patricia Veliz Gilbert	Cash	\$50.00
Margarita Santibanez	Cash	\$85.00
Dale & Judy Briggs	Cash	\$100.00
James & Barbara Wolfinbarger	Cash	\$100.00
Nancy Veliz	Cash	\$200.00
Mary A. Carpentier	Cash	\$200.00
Arlene Veliz	Cash	\$500.00
O.F. Wolfinbarger	Cash	\$500.00



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Sandra Chen, Associate Superintendent, Business Services  
Katrina Gomez, DSW, Director  
Javier Quirarte, Director, Nutrition Services.

**SUBJECT: REVISION OF BOARD POLICY 5030 – STUDENT WELLNESS**

=====

**BACKGROUND**

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current District practice. Board Policy 5030 – Student Wellness is being updated to meet United States Department of Agriculture requirements set forth in section 204 of the Healthy, Hunger-Free Kids Act of 2010. Local Education Agencies are required to develop, assess, update, and disclose the Local School Wellness Policy (LSWP) periodically at the local level every 3 years, at the minimum. This item was presented to the Board on May 2, 2024, as information.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the revisions of Board Policy 5030 – Student Wellness.

**FISCAL IMPACT**

None.

NE:SC:KG:JQ:lmf

**STUDENT WELLNESS**

The Board of Education recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for district students. The Superintendent or designee shall coordinate and align District efforts to support student wellness through health education, physical education and activity, health services, nutrition services, psychological and counseling services, and a safe and healthy school environment.

(cf. 3513.3 - Tobacco-Free Schools)  
(cf. 3514 - Environmental Safety)  
(cf. 5131.6 - Alcohol and Other Drugs)  
(cf. 5131.61 - Drug Testing)  
(cf. 5131.62 - Tobacco)  
(cf. 5131.63 - Steroids)  
(cf. 5141 - Health Care and Emergencies)  
(cf. 5141.22 - Infectious Diseases)  
(cf. 5141.3 - Health Examinations)  
(cf. 5141.31 - Immunizations)  
(cf. 5141.32 - Health Screening for School Entry)  
(cf. 5141.6 - School Health Services)  
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Education)  
(cf. 6164.2 - Guidance/Counseling Services)

**School Wellness Council**

The Superintendent or designee shall encourage parents/guardians, students, food service employees, physical education teachers, school health professionals, board members, school administrators, and members of the public to participate in the development, implementation, and periodic review and update of the District's student wellness policy. (42 USC 1758B; 7CFR 210.30)

The school health council or committee shall advise the District on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the duties of the council may also include the planning, implementation and evaluation of activities to promote health within the school or community.

**Goals for Nutrition, Physical Activity, and Other Wellness Activities**

The Board shall adopt specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. In developing such goals, the board shall review and consider evidence-based strategies and techniques. (42 USC 1758b; 7CFR210.30)

(cf. 0000 - Vision)  
(cf. 0200 - Goals for the School District)

**STUDENT WELLNESS (cont.)**

The District's nutrition education and physical education programs shall be based on research, shall be consistent with the expectations established in the state's curriculum frameworks and content standards, and shall be designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

(cf. 6011 - Academic Standards)  
 (cf. 6142.7 - Physical Education and Activity)  
 (cf. 6142.8 - Comprehensive Health Education)  
 (cf. 6143 - Courses of Study)

The nutrition education program shall include, but is not limited to, information about the benefits of healthy eating for learning, disease prevention, weight management, and oral health. Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program—through before-and after-school programs, summer learning programs, and school garden programs.

(cf. 5148.2 - Before/After School Programs)  
 (cf. 6177 - Summer Learning Programs)

All students shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education, recess, school athletic programs, extracurricular programs, before- and/or after-school programs, and other structured and unstructured activities.

(cf. 5142.2 - Safe Routes to School Program)  
 (cf. 6145 - Extracurricular and Cocurricular Activities)  
 (cf. 6145.2 - Athletic Competition)

The Board may enter into a joint use agreement or memorandum of understanding to make district facilities or grounds available for recreational or sports activities outside the school day and/or to use community facilities to expand students' access to opportunity for physical activity.

(cf. 1330.1 - Joint Use Agreements)

Professional development may be offered to the nutrition program director, managers, and staff, as well as health education teachers, physical education teachers, coaches, activity supervisors, and other staff as appropriate to enhance their knowledge and skills related to student health and wellness.

(cf. 4131 - Staff Development)  
 (cf. 4231 - Staff Development)  
 (cf. 4331 - Staff Development)

**STUDENT WELLNESS (cont.)**

In order to ensure that students have access to comprehensive health services, the District may provide access to health services at or near District schools and/or may provide referrals to community resources.

The Board recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition.

(cf. 5131.2 - Bullying)

(cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote and may provide opportunities for regular physical activity among employees.

**Nutrition Guidelines for All Foods Available at School**

For all foods and beverages available on each campus during the school day, the District shall adopt nutritional guidelines which are consistent with 42 USC 1758, 1766, 1773, and 1779 and federal regulations and which support the objectives of promoting student health and reducing childhood obesity. (42 USC 1758b)

In order to maximize the District's ability to provide nutritious meals and snacks, all District schools shall participate in available federal school nutrition programs, including the national school lunch and school breakfast programs and after-school snack programs, to the extent possible. When approved by the California department of education, the district may sponsor a summer meal program.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 5141.27 - Food Allergies/Special Dietary Needs)

(cf. 5148 - Child Care and Development)

(cf. 5148.3 - Preschool/Early Childhood Education)

The Superintendent or designee shall provide access to free, potable water in the food service area during meal times in accordance with education code 38086 and 42 USC 1758, and shall encourage students' consumption of water by educating them about the health benefits of water and by serving water in an appealing manner.

The Board believes that all foods and beverages available sold to students at District schools, including those available outside the District's reimbursable food services program, should support the health curriculum and promote optimal health. Nutritional standards adopted by the District for all foods and beverages sold to students, including foods and beverages provided through the District's food service program, student stores, vending

**STUDENT WELLNESS (cont.)**

machines, fundraisers, or other venues, shall meet or exceed state and federal nutritional standards.

(cf. 3312 - Contracts)

(cf. 3554 - Other Food Sales)

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

School staff shall encourage parents/guardians or other volunteers to support the District's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. Class parties or celebrations shall be held after the lunch period when possible.

To reinforce the District's nutrition education program, the Board prohibits the marketing and advertising of foods and beverages that do not meet nutrition standards for the sale of foods and beverages on campus during the school day. (7 CFR 210.30)

(cf. 1325 - Advertising and Promotion)

**Program Implementation and Evaluation**

The Superintendent designates the school site administration along with support from the health services and nutrition services.

Directors to be responsible for ensuring that each school site complies with the District's wellness policy. (42USC 1758B; 7CFR 210.30)

(cf. 0500 - Accountability)

(cf. 3555 - Nutrition Program Compliance)

The Superintendent or designee shall assess the implementation and effectiveness of this policy at least once every three years. (42 USC 1758b 7 CFR 210.30)

The assessment shall include the extent to which district schools are in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S. Department of Agriculture, and a description of the progress made in attaining the goals of the wellness policy. (42 USC 1758B)

The Superintendent or designee shall invite feedback on District and school wellness activities from food service personnel, school administrators, the wellness council,

**STUDENT WELLNESS** (cont.)

parents/guardians, students, teachers, before-and after-school program staff, and/or other appropriate persons.

The Board and the Superintendent or designee shall establish indicators that will be used to measure the implementation and effectiveness of the district activities related to student wellness. Such indicators may include, but are not limited to:

1. Descriptions of the District's nutrition education, physical education, and health education curricula and the extent to which they align with state academic content standards and legal requirements
2. Number of minutes of physical education instruction offered at each grade span
3. Extent to which other foods and beverages that are available on campus during the school day, such as foods and beverages for classroom parties, school celebrations, and rewards/incentives, comply with nutrition standards
4. Results of the state's physical fitness test at applicable grade levels
5. An analysis of the nutritional content of school meals and snacks served in all District programs based on a sample of menus and production records
6. A description of District efforts to provide additional opportunities for physical activity outside of the physical education program.
7. Student participation rates in all school meal and/or snack programs, including the number of students enrolled in the free and reduced-price meals program compared to the number of students eligible for that program
8. Extent to which foods and beverages sold on campus outside the food services program, such as through vending machines, student stores, or fundraisers, comply with nutrition
9. A description of other districtwide or school-based wellness activities offered, including the number of sites and/or students participating, as appropriate

As feasible, the assessment report may include a comparison of results across multiple years, a comparison of district data with county, statewide, or national data, and/or a comparison of wellness data with other student outcomes such as academic indicators or student discipline rates.

In addition, the Superintendent or designee shall prepare and maintain the proper documentation and records needed for the administrative review of the district's wellness policy conducted by the California Department of Education (CDE) every three years.

**STUDENT WELLNESS (cont.)**

The assessment results of both the District and State evaluations shall be submitted to the Board for the purposes of evaluating policy and practice, recognizing accomplishments, and making policy adjustments as needed to focus District resources and efforts on actions that are most likely to make a positive impact on student health and achievement.

**Notifications**

The Superintendent or designee shall inform the public about the content and implementation of the District's wellness policy and shall make the policy, and any updates to the policy, available to the public on an annual basis. He/she shall also inform the public of the District's progress towards meeting the goals of the wellness policy, including the availability of the triennial district assessment. (Education Code 49432; 42 USC 1758B; 7 CFR 210.30)

(cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall distribute this information through the most effective methods of communication.

(cf. 1100 - Communication with the Public)

(cf. 1112 - Media Relations)

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

(cf. 6020 - Parent Involvement)

Each school may post a summary of nutrition and physical activity laws and regulations prepared by the California Department of Education.

**Records**

The Superintendent or designee shall retain records that document compliance with 7 CFR 210.30, including, but not limited to, the written student wellness policy, documentation of the triennial assessment of the wellness policy for each school site, and documentation demonstrating compliance with the community involvement requirements, including requirements to make the policy and assessment results available to the public. (7 CFR 210.30)

**Legal Reference:****EDUCATION CODE**

38086 Free fresh drinking water

49430-49434 Pupil Nutrition, Health, and Achievement Act of 2001

49490-49494 School breakfast and lunch programs

49500-49505 School meals

49510-49520 Nutrition

49530-49536 Child Nutrition Act

49540-49546 Childcare food program

49547-49548.3 Comprehensive nutrition services

49550-49562 Meals for needy students

49565-49565.8 California Fresh Start pilot program

## **STUDENT WELLNESS (cont.)**

49570 National School Lunch Act  
 51210 Course of study, grades 1-6  
 51210.1-51210.2 Physical education, grades 1-6  
 51210.4 Nutrition education  
 51220 Course of study, grades 7-12  
 51222 Physical education  
 51223 Physical education, elementary schools  
 51795-51798 School instructional gardens  
 51880-51921 Comprehensive health education  
CODE OF REGULATIONS, TITLE 5  
 15500-15501 Food sales by student organizations  
 15510 Mandatory meals for needy students  
 15530-15535 Nutrition education  
 15550-15565 School lunch and breakfast programs  
UNITED STATES CODE, TITLE 42  
 1751-1769j National School Lunch Program, especially:  
 1758b Local wellness policy  
 1771-1793 Child Nutrition Act, especially:  
 1773 School Breakfast Program  
 1779 Rules and regulations, Child Nutrition Act  
CODE OF FEDERAL REGULATIONS, TITLE 7  
 210.1-210.33 National School Lunch Program, especially:  
 210.30 Wellness policy  
 220.1-220.22 National School Breakfast Program  
COURT DECISIONS  
 Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

### **Management Resources:**

CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS  
 Integrating Physical Activity into the School Day, Governance Brief, April 2016  
 Increasing Access to Drinking Water in Schools, Policy Brief, April 2013  
 Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, rev. 2012  
 Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. April 2012  
 Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2012  
 Physical Activity and Physical Education in California Schools, Research Brief, April 2010  
 Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009  
 Safe Routes to School: Program and Policy Strategies for School Districts, Policy Brief, 2009  
 Physical Education and California Schools, Policy Brief, rev. October 2007  
 School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006  
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS  
 Physical Education Framework for California Public Schools, Kindergarten Through Grade Twelve, 2009  
 Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003  
CALIFORNIA PROJECT LEAN PUBLICATIONS  
 Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

### **CENTER FOR COLLABORATIVE SOLUTIONS**

Changing Lives, Saving Lives: A Step-by-Step Guide to Developing Exemplary Practices in Healthy Eating, Physical Activity and Food Security in Afterschool Programs, January 2015

### **CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS**

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide, rev. 2012

### **FEDERAL REGISTER**

Rules and Regulations, July 29, 2016, Vol. 81, Number 146, pages 50151-50170

### **NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS**

Fit, Healthy and Ready to Learn, rev. 2012



## **STUDENT WELLNESS (cont.)**

### U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Dietary Guidelines for Americans, 2016

### WEBSITES

California School Boards Association Publications: [www.csba.org](http://www.csba.org)

Action for Healthy Kids: [www.actionforhealthykids.org](http://www.actionforhealthykids.org)

Alliance for a Healthier Generation: [www.healthiergeneration.org](http://www.healthiergeneration.org)

California Department of Education, Nutrition Services Division: [www.cde.ca.gov/ls/nu](http://www.cde.ca.gov/ls/nu)

California Department of Public Health: [www.cdph.ca.gov](http://www.cdph.ca.gov)

California Healthy Kids Resource Center: [www.californiahealthykids.org](http://www.californiahealthykids.org)

California Project LEAN (Leaders Encouraging Activity and Nutrition): [www.californiaprojectlean.org](http://www.californiaprojectlean.org)

California School Nutrition Association: [www.calsna.org](http://www.calsna.org)

Center for Collaborative Solutions: [www.ccscenter.org](http://www.ccscenter.org)

Centers for Disease Control and Prevention: [www.cdc.gov](http://www.cdc.gov)

Dairy Council of California: [www.dairycouncilofca.org](http://www.dairycouncilofca.org)

National Alliance for Nutrition and Activity: [www.cspinet.org/nutritionpolicy/nana.html](http://www.cspinet.org/nutritionpolicy/nana.html)

National Association of State Boards of Education: [www.nasbe.org](http://www.nasbe.org)

School Nutrition Association: [www.schoolnutrition.org](http://www.schoolnutrition.org)

Society for Nutrition Education: [www.sne.org](http://www.sne.org)

U.S. Department of Agriculture, Food Nutrition Service, wellness policy: [www.fns.usda.gov/tn/Healthy/wellnesspolicy.html](http://www.fns.usda.gov/tn/Healthy/wellnesspolicy.html)

U.S. Department of Agriculture, Healthy Meals Resource System: [www.healthymeals.fns.usda.gov](http://www.healthymeals.fns.usda.gov)

## **Chino Valley Unified School District**

Policy Adopted: April 6, 2006

Revised: December 13, 2007

Revised: August 6, 2009

Revised: March 15, 2018

REVISED:

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction,  
Innovation, and Support  
Stephanie Johnson, Director, Student Support Services

**SUBJECT: STUDENT EXPULSION CASES 23/24-73, 23/24-82, 23/24-84, AND  
23/24-85**

=====

**BACKGROUND**

The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others.

A student may be expelled only by the Board of Education. The Board shall expel, as required by law, any student found to have committed certain offenses listed in Education Code 48915.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

Based upon the recommendation of the Expulsion Hearing Administrative Panel, it is recommended the Board of Education approve student expulsion cases 23/24-73, 23/24-82, 23/24-84, and 23/24-85.

**FISCAL IMPACT**

None.

NE:GP:SJ:jg

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Grace Park, Ed.D., Associate Superintendent, Curriculum,  
Instruction, Innovation, and Support

**SUBJECT: SCHOOL-SPONSORED TRIPS**

=====

**BACKGROUND**

The Board of Education recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District's course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

<b>School-Sponsored Trips</b>	<b>Date</b>	<b>Fiscal Impact</b>
Site: Oak Ridge ES Event: Odyssey of the Mind 2024 World Finals Place: Ames, IA Chaperone: 5 students/5 chaperones	May 21-25, 2024	Cost: \$500.00 per student Funding Source: GATE
Site: Rolling Ridge ES Event: Odyssey of the Mind 2024 World Finals Place: Ames, IA Chaperone: 6 students/7 chaperones	May 21-25, 2024	Cost: \$500.00 per student Funding Source: GATE

Site: Ayala HS Event: California Interscholastic Federation (CIF) Swim State Championships Place: Fresno, CA Chaperone: 6 students/2 chaperones	May 9-11, 2024	Cost: \$500 per student Funding Source: Athletics and boosters
Site: Ayala HS Event: Odyssey of the Mind 2024 World Finals Place: Ames, IA Chaperone: 12 students/4 chaperones	May 21-25, 2024	Cost: \$500.00 per student Funding Source: GATE
Site: Chino Hills HS Event: CIF Swim State Championships Place: Fresno, CA Chaperone: 5 students/2 chaperones	May 9-10, 2024	Cost: \$120 per student Funding Source: Athletics

## **FISCAL IMPACT**

None.

NE:GP:gks

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning  
and Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: PURCHASE ORDER REGISTER**

=====

**BACKGROUND**

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

**FISCAL IMPACT**

\$1,570,452.04 to all District funding sources.

NE:GJS:KC:cb

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning  
and Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES**

=====

**BACKGROUND**

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

**FISCAL IMPACT**

As indicated.

NE:GJS:KC:cb

<b>BUSINESS SERVICES</b>	<b>FISCAL IMPACT</b>
<b>B-2425-001 Food Safety Systems</b> To provide food service safety and sanitation program. Submitted by: Nutrition Services Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$98,920.00  Funding source: Fund 13

<b>CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT</b>	<b>FISCAL IMPACT</b>
<b>CIIS-2425-020 Regents of the University of California, Riverside</b> To provide GATE certification courses for teachers. Submitted by: Elementary Curriculum Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$25,000.00  Funding source: GATE
<b>CIIS-2425-021 Lexia Voyager Sopris, Inc. dba Lexia Learning Systems, LLC.</b> To provide site license, professional development, and participant manuals. Submitted by: Newman ES Duration of Agreement: August 1, 2024 - June 30, 2025	Contract amount: \$31,516.47  Funding source: Title I
<b>CIIS-2425-022 Procure Software, LLC.</b> To provide communication software for parent funded preschool. Submitted by: Child Development Duration of Agreement: January 1, 2024 - June 30, 2024	Contract amount: \$948.00  Funding source: ELOP
<b>CIIS-2425-023 Edmentum, Inc.</b> To provide online curriculum courses for Adult school. Submitted by: Adult School Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$26,640.00  Funding source: Various
<b>CIIS-2425-024 K-12 Insight Survey</b> To provide engagement and customer service for school sites. Submitted by: Access & Equity Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: \$30,000.00  Funding source: LCAP
<b>CIIS-2425-025 Left Coast Scales, LLC dba LCS-Training</b> To provide Professional development, trainings, and technical support. Submitted by: Special Education Duration of Agreement: March 27, 2024 - June 30, 2024	Contract amount: \$8,850.00  Funding source: LEA/MAA
<b>CIIS-2425-026 NKS, LLC dba Little Sponges</b> To provide subscriptions for English learners and professional development. Submitted by: Access & Equity Duration of Agreement: May 17, 2024 - June 30, 2025	Contract amount: \$3,500.00  Funding source: Title III EL
<b>CIIS-2425-027 Gateway Education Holdings, LLC dba Savvas Learning Company, LLC.</b> To provide equitable services for private school virtual professional development. Submitted by: Access & Equity (Heights Christian School) Duration of Agreement: May 17, 2024 - June 30, 2024	Contract amount: \$700.00  Funding source: Title II

<b>CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT</b>	<b>FISCAL IMPACT</b>
<b>CIIS-2425-028 Safe Kids Incorporated</b> To provide equitable services for private school professional development. Submitted by: Access & Equity Duration of Agreement: May 17, 2024 - June 30, 2024	Contract amount: \$1,100.00  Funding source: Title II
<b>CIIS-2425-029 Turnitin Holdings, LLC dba Turnitin, LLC.</b> To provide license for Feedback Studio Enterprise. Submitted by: Technology Duration of Agreement: August 8, 2024 - June 30, 2025	Contract amount: \$42,048.00  Funding source: General Fund
<b>CIIS-2425-030 Read Naturally, Inc.</b> To provide subscription for Read Live licenses. Submitted by: Dickey ES Duration of Agreement: May 24, 2024 - June 30, 2025	Contract amount: \$2,850.00  Funding source: Title I
<b>CIIS-2425-031 Kimberly Sutton dba Creative Mathematics</b> To provide equitable services for private school professional development. Submitted by: Access & Equity Duration of Agreement: May 17, 2024 - June 30, 2025	Contract amount: \$11,400.00  Funding source: Title II

<b>FACILITIES, PLANNING, AND OPERATIONS</b>	<b>FISCAL IMPACT</b>
<b>F-2425-015 Pest Options, Inc.</b> To provide weed control and prevention. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet  Funding source: General Fund
<b>F-2425-016 K-VAC Environmental Services, Inc. dba JSE Environmental Services</b> To provide district-wide disposal of hazardous waste. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet  Funding source: General Fund
<b>F-2425-017 Inland Empire Fire &amp; Safety Enterprises</b> To provide district-wide inspection and repair to fire sprinkler systems. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet  Funding source: General Fund
<b>F-2425-018 Executive Elevator, Inc.</b> To provide district-wide inspection and repair of wheelchair lifts and elevators. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet  Funding source: General Fund
<b>F-2425-019 BSN Sports, LLC.</b> To provide mechanical sports equipment and gymnasium bleacher inspections. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet  Funding source: General Fund



<b>FACILITIES, PLANNING, AND OPERATIONS</b>	<b>FISCAL IMPACT</b>
<b>F-2425-020 EarlyBird Extermination, Inc.</b> To provide insect, rodent, and weed control/prevention. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet  Funding source: General Fund
<b>F-2425-021 AdvancedGeo, Inc.</b> To provide stormwater testing to assist with the stormwater pollution prevention plan. Submitted by: Maintenance & Operations Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet  Funding source: General Fund
<b>F-2425-022 Knowland Construction Services, Inc.</b> To provide DSA Inspector of Record services. Submitted by: Purchasing Duration of Agreement: July 1, 2024 - June 30, 2025	Contract amount: Per Rate Sheet  Funding source: Various
<b>F-2425-023 Class Leasing, LLC.</b> To provide lease of one 24' x 40' portable classroom building at Chaparral ES. Submitted by: Purchasing Duration of Agreement: July 1, 2024 - June 30, 2029	Contract amount: \$20,000.00  Funding source: Capital Facilities Fund
<b>F-2425-024 Class Leasing, LLC.</b> To provide lease of one 20' x 40' portable classroom building at Dickson ES. Submitted by: Purchasing Duration of Agreement: July 1, 2024 - June 30, 2029	Contract amount: \$17,500.00  Funding source: County Preschool
<b>F-2425-025 Class Leasing, LLC.</b> To provide lease of one 20' x 40' portable classroom building at Walnut ES. Submitted by: Purchasing Duration of Agreement: July 1, 2024 - June 30, 2029	Contract amount: \$17,500.00  Funding source: County Preschool
<b>F-2425-026 Class Leasing, LLC.</b> To provide lease of one 20' x 40' portable classroom building at Dickey ES. Submitted by: Purchasing Duration of Agreement: July 1, 2024 - June 30, 2029	Contract amount: \$17,500.00  Funding source: County Preschool
<b>F-2425-029 Mobility Technologies, LLC dba Charter Up, LLC.</b> To provide charter bus services. Submitted by: Transportation Duration of Agreement: May 1, 2024 - June 30, 2024	Contract amount: \$20,000.00  Funding source: General Fund

<b>MASTER CONTRACTS</b>	<b>FISCAL IMPACT</b>
<b>MC-2425-007 DeltaMath Solutions, Inc.</b> To provide site licenses. Submitted by: Ayala HS Duration of Agreement: July 1, 2024 - June 30, 2028	Contract amount: Per Quote  Funding source: Various

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning,  
and Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: SURPLUS/OBSOLETE PROPERTY**

=====

**BACKGROUND**

The Board of Education recognizes that the District may own personal property, which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Items not picked up for public auction may be sold through a private sale, donated to charitable organization, or disposed of in the local public dump in accordance with Education Code Section 17546.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

**FISCAL IMPACT**

Increase to the General Fund from proceeds of sale.

NE:GJS:KC:cb

## CHINO VALLEY UNIFIED SCHOOL DISTRICT SURPLUS / OBSOLETE EQUIPMENT LIST

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

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Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning  
and Operations  
Martin Silveira, Director, Maintenance and Operations

**SUBJECT: CHANGE ORDERS AND NOTICES OF COMPLETION FOR CUPCCAA  
PROJECTS**

=====

**BACKGROUND**

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Fund Source	Completion Date
CC2024-74	Hidden Trails ES Portables Fire Alarm Repairs	Time and Alarm Systems	\$20,070.00	N/A	\$20,070.00	01	April 2, 2024
CC2024-89	Boys Republic Main Campus-Underground Pathways Low Voltage	RDM Electric Company, Inc.	\$58,305.00	N/A	\$58,305.00	01	April 12, 2024

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Carlos Camarena, Maintenance Supervisor, Jonathan Campbell, Maintenance Supervisor, Alex Rivera, Maintenance Supervisor; and Martin Silveira, Director, Maintenance and Operations.

Staff recommends approval of the Change Orders and Notices of Completion for these projects.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Change Orders and Notices of Completion for CUPCCAA Projects.

**FISCAL IMPACT**

\$78,375.00 to General Fund 01

NE:GJS:MS:cb

# CHINO VALLEY UNIFIED SCHOOL DISTRICT

## Our Motto:

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning  
and Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: RESOLUTION 2023/2024-56 AND 2023/2024-57, AUTHORIZATION  
TO UTILIZE A PIGGYBACK CONTRACT**

=====

## **BACKGROUND**

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$114,500.00 to the lowest responsible bidder.

Notwithstanding, PCC 20111, PCC 20118 and Administrative Regulation 3311 state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolution to provide authorization for the District to participate by piggyback in contract as itemized below:

Resolution	Contract	Contractor(s)	Description	Term
2023/2024-56	California Multiple Award Schedule (CMAS) 4-2404-1054	School Specialty, LLC	Non-Information Technology Commodities	4/25/2024-02/28/2025

Resolution	Contract	Contractor(s)	Description	Term
2023/2024-57	California Multiple Award Schedule (CMAS) 4-2404-1056	School Specialty, LLC	Non-Information Technology Commodities	4/25/2024-02/28/2025

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education adopt Resolution 2023/2024-56 and 2023/2024-57, Authorization to Utilize Piggyback Contract.

### **FISCAL IMPACT**

Unknown.

NE:GJS:KC:cb

**Chino Valley Unified School District  
Resolution 2023/2024-56  
Authorization to Utilize the California Multiple Award Schedule (CMAS)  
4-24-04-1054 with School Specialty, LLC  
to Purchase Non-Information Technology Commodities  
Through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure information technology goods and services for the District; and

**WHEREAS**, CMAS currently has a piggyback contract 4-24-04-1054, in accordance with Public Contract Code 20118 with School Specialty, LLC, that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

**WHEREAS**, the Board of Education of a school district, without advertising for bids if the Board has determined it to be in the best interests of the District, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the District in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

**WHEREAS**, the Board of Education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the District to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of Non-Information Technology Commodities through the piggyback contract procured by the CMAS 4-24-04-1054.

**NOW, THEREFORE BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of Non-Information Technology Commodities through the piggyback contract originally procured by the CMAS 4-24-04-1054, is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of Non-Information Technology Commodities in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 4-24-04-1054.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to



consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of April 25, 2024, for the term ending February 28th, 2025.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 16th day of May, 2024 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

---

Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

**Chino Valley Unified School District  
Resolution 2023/2024-57  
Authorization to Utilize the California Multiple Award Schedule (CMAS)  
4-24-04-1056 with School Specialty, LLC  
to Purchase Non-Information Technology Commodities  
Through the Piggyback Contract**

**WHEREAS**, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure information technology goods and services for the District; and

**WHEREAS**, CMAS currently has a piggyback contract 4-24-04-1056, in accordance with Public Contract Code 20118 with School Specialty, LLC, that contains the materials, supplies, equipment and/or other personal property the District currently requires; and

**WHEREAS**, the Board of Education of a school district, without advertising for bids if the Board has determined it to be in the best interests of the District, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the District in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor; and

**WHEREAS**, the Board of Education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the District to take advantage of this exception; and

**WHEREAS**, the Board has determined that it is in the best interest of the District to authorize the purchase of Non-Information Technology Commodities through the piggyback contract procured by the CMAS 4-24-04-1056.

**NOW, THEREFORE BE IT RESOLVED** the Board hereby finds, determines, and declares as follows:

Section 1. Recitals. All of the recitals set forth above are true and correct.

Section 2. Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of Non-Information Technology Commodities through the piggyback contract originally procured by the CMAS 4-24-04-1056, is in the best interest of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of Non-Information Technology Commodities in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS 4-24-04-1056.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to

consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of April 25, 2024, for the term ending February 28th, 2025.

**APPROVED, PASSED, AND ADOPTED** by the Board of Education of the Chino Valley Unified School District this 16th day of May, 2024 by the following vote:

Bridge	_____
Cruz	_____
Monroe	_____
Na	_____
Shaw	_____

I, Norm Enfield, Ed.D., Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

---

Norm Enfield, Ed.D., Superintendent  
Secretary, Board of Education

## CHINO VALLEY UNIFIED SCHOOL DISTRICT

### Our Motto:

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations

**SUBJECT: NOTICE OF COMPLETION FOR BID NO. 22-23-27F,  
NEW DISTRICT OFFICE TEST KITCHEN AND BREAKROOM  
EQUIPMENT - REBID**

=====

### **BACKGROUND**

On March 16, 2023, the Board of Education awarded Bid No. 22-23-27F, New District Office Test Kitchen and Breakroom Equipment – Rebid, to Douglas Food Stores, Inc.

Original Bid Amount	Approved Change Orders	Total Contract	5% Retention Amount
\$118,278.21	N/A	\$118,278.21	\$5,913.91

All contracted work was completed on April 24, 2024. Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Kathy Casino, CVUSD Director of Purchasing; Beverly Beemer, CVUSD Director of Planning, and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education approve the Notice of Completion for Bid No. 22-23-27F, New District Office Test Kitchen and Breakroom Equipment - Rebid.

### **FISCAL IMPACT**

None.

NE:GJS:cb



Chino Valley Unified School District  
Facilities, Planning, and Operations Division

## NOTIFICATION OF PROJECT COMPLETION

Purchase Order # \_\_\_\_\_

BID/RFP # 22-23-27F

CUPCCAA # \_\_\_\_\_

CUPCCAA BID # \_\_\_\_\_

AMOUNT

Bid Amount:	\$ 118,278.21
Change Order(s):	\$ 0.00
Total:	\$ 118,278.21

**PROJECT DESCRIPTION** New District Office Test Kitchen and Breakroom Equipment – Rebid

This is to verify that work has been completed at: New District Office

Site(s) \_\_\_\_\_

by Douglas Food Stores, Inc. on April 24, 2024  
Contractor Date

and the Notice of Completion can now be submitted to the Board of Education for approval.

_____ DSA Inspector of Record (if applicable)	_____ Signature	_____ Date
_____ Architect / Engineer (if applicable)	_____ Signature	_____ Date
_____ Construction / Project Manager	_____ Signature	_____ Date
_____ Authorized Department Head (if applicable)	_____ Signature	_____ Date
_____ Director, Purchasing (if applicable) <b>Kathy Casino</b>	_____ Signature <i>Kathy Casino</i>	_____ Date <i>4-25-2024</i>
_____ CVUSD Construction Coordinator / Project Manager	_____ Signature	_____ Date
_____ Director, Maintenance & Operations (if applicable) <b>Beverly Beemer</b>	_____ Signature <i>Beverly Beemer</i>	_____ Date <i>4/25/24</i>
_____ Director, Planning (if applicable) <b>Gregory Stachura</b>	_____ Signature <i>Gregory Stachura</i>	_____ Date <i>4/25/24</i>
_____ Owner (Authorized Agent)	_____ Signature	_____ Date

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

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Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR  
BID NO. 22-23-18F, NEW DISTRICT OFFICE GENERATOR  
INSTALLATION PROJECT**

=====

**BACKGROUND**

On December 15, 2022, the Board of Education awarded Bid No. 22-23-18F, New District Office Generator Installation Project, to Mel Smith Electric, Inc. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	Mel Smith Electric, Inc.	\$0.00
	Bid Amount:	\$190,500.00
	Revised Total Project Amount:	\$190,500.00
	Retention Amount:	\$9,525.00

The change order resulted in a net \$0.00 to the construction cost and 88 days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on April 9, 2024

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Carlos Camarena, Project Manager, and Gregory Stachura, Assistant Superintendent, Facilities, Planning, and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 22-23-18F, New District Office Generator Installation Project.

**FISCAL IMPACT**

None.

NE:GJS:cb



5/16 ✓



Chino Valley Unified School District  
Facilities, Planning, and Operations Division

## NOTIFICATION OF PROJECT COMPLETION

Purchase Order # 240952 (PY 233251)

BID/RFP # \_\_\_\_\_

CUPCCAA # \_\_\_\_\_

CUPCCAA BID # 21-22-18F  
22-23-18F

AMOUNT

Bid Amount:	\$ 190,500.00
Change Order(s):	\$ 0.00
Total:	\$ 190,500.00

**PROJECT DESCRIPTION** New District Office Generator Installation Project

This is to verify that work has been completed at: New District Office

Site(s)

by Mel Smith Electric Inc on 4/9/2024  
Contractor Date

and the Notice of Completion can now be submitted to the Board of Education for approval.

N/A

DSA Inspector of Record (if applicable)

Signature

Date

N/A

Architect / Engineer (if applicable)

Signature

Date

N/A

Construction/Project Manager

Signature

Date

N/A

Authorized Department Head (if applicable)

Signature

Date

N/A

Director, Technology (if applicable)

Signature

Date

Carlos Camarena

[Signature]

4/24/2024

CVUSD Construction Coordinator /Project Manager

Signature

Date

Martin Silveira

Director, Maintenance, Operations & Construction (if applicable)

Signature

Date

N/A

Director, Planning (if applicable)

Signature

Date

Greg Stachura

Owner (Authorized Agent)

Signature

Date

[Signature]

4/24/24





Chino Valley Unified School District  
Facilities, Planning, and Operations Division

## CHANGE ORDER

Date: 4/23/2024 BID/ CUPCAA #: 21-22-18F Change Order #: 01  
Project Title: New District Office Generator Installation Project  
Owner: Chino Valley Unified School District DSA Application #: NA DSA File #: NA  
Architect: NA Contractor: Mel Smith Electric Inc

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM  
NO. 1: Description: Time extension  
Reason: Due to unforeseen delays in the project's completion caused by permits and procurement of materials  
Document Ref: NA  
Requested by: Mel Smith Electric Inc and Chino Valley USD  
Change in Contract Sum: \$0.00  
Time Extension: 88 days

ITEM  
NO. 2: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

ITEM  
NO. 3: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

ITEM  
NO. 4: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

## CONTRACT SUMMARY

The original contract amount was:	\$190,500.00
Previously approved change order amount(s):	\$0.00
The contract amount will be increased/decreased by this Change Order:	\$0.00
The new contract amount including this change order will be:	\$190,500.00
The original contract completion date:	1/12/2024
The contract time will be <b>increased</b> by days:	88 days
The date of completion as a result of this Change Order is:	4/9/2024

### APPROVED BY:

<u>Chris Mooser</u>	<u>[Signature]</u>	<u>4/23/24</u>
Contractor (Mel Smith Electric Inc)	Signature	Date
NA		
DSA Inspector of Record (if applicable)	Signature	Date
NA		
Architect / Engineer (if applicable)	Signature	Date
NA		
Construction/Project Manager	Signature	Date
NA		
Authorized Department Head (if applicable)	Signature	Date
NA		
Director, Technology (if applicable)	Signature	Date
<u>Carlos Camarena</u>	<u>[Signature]</u>	<u>4/24/2024</u>
CVUSD Project Manager	Signature	Date
Martin Silveira		
Director, Maintenance, Operations & Construction (if applicable)	Signature	Date
NA		
Director, Planning (if applicable)	Signature	Date
<u>Greg Stachura</u>	<u>[Signature]</u>	<u>4/24/24</u>
Owner (Authorized Agent)	Signature	Date

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning and Operations

**SUBJECT: CHANGE ORDER AND NOTICE OF COMPLETION FOR  
BID NO. 23-24-05I, CAL AERO K-8 PLAYGROUND EQUIPMENT  
INSTALLATION**

=====

**BACKGROUND**

On November 16, 2023, the Board of Education awarded Bid No. 23-24-05I, Cal Aero K-8 Playground Equipment Installation, to J2 Builders. During the course of construction, modifications to the original approved plans are made due to unforeseen conditions, revisions, or amended project scope. The following change order has been reviewed and recommended for approval by District staff.

Change Order	Contractor	Amount
1	J2 Builders	\$0.00
Bid Amount:		\$117,350.00
Revised Total Project Amount:		\$117,350.00
Retention Amount:		\$5,867.50

The change order resulted in a net \$0.00 to the construction cost and 21 days added to the contract time. Approval of the change order allows for compensation to the contractor to perform the additional work as described. All contracted work was completed on March 30, 2024.

Documentation indicating satisfactory completion and compliance with specifications has been obtained from the following individuals: Alex Rivera, Project Manager, and Gregory Stachura, Assistant Superintendent, Facilities, Planning and Operations.

Staff recommends the approval of the Change Order and Notice of Completion for this bid. The final retention payment of 5% of the value of work done under this contract shall be made 35 days after the Notice of Completion is recorded with the County Recorder.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve the Change Order and Notice of Completion for Bid No. 23-24-051, Cal Aero K-8 Playground Equipment Installation.

**FISCAL IMPACT**

None.

NE:GJS:cb

5/16



Chino Valley Unified School District  
Facilities, Planning, and Operations Division

## NOTIFICATION OF PROJECT COMPLETION

Purchase Order # 243608

BID/RFP # \_\_\_\_\_

CUPCCAA # \_\_\_\_\_

CUPCCAA BID # 23-24-051

AMOUNT

Bid Amount:	\$ 117,350.00
Change Order(s):	\$ 0.00
Total:	\$ 117,350.00

**PROJECT DESCRIPTION** Cal Aero K-8 Playground Equipment installation

This is to verify that work has been completed at: Cal Aero K-8

Site(s)

by J2 Builders on 3/30/2024  
Contractor Date

and the Notice of Completion can now be submitted to the Board of Education for approval.

N/A

DSA Inspector of Record (if applicable)

Signature

Date

N/A

Architect / Engineer (if applicable)

Signature

Date

N/A

Construction/Project Manager

Signature

Date

N/A

Authorized Department Head (if applicable)

Signature

Date

N/A

Director, Technology (if applicable)

Signature

Date

Alex Rivera

CVUSD Construction Coordinator /Project Manager

Signature

Date

Martin Silveira

Director, Maintenance, Operations & Construction (if applicable)

Signature

Date

N/A

Director, Planning (if applicable)

Signature

Date

Greg Stachura

Owner (Authorized Agent)

Signature

Date





Chino Valley Unified School District  
Facilities, Planning, and Operations Division

## CHANGE ORDER

Date: 4/23/2024 BID/ CUPCAA #: 23-24-051 Change Order #: 01  
Project Title: Cal Aero K-8 New Playground Equipment Installation  
Owner: Chino Valley Unified School District DSA Application #: NA DSA File #: NA  
Architect: NA Contractor: J2 Builders

The Contractor is hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM  
NO. 1: Description: Time extension  
Reason: Due to unforeseen delays in the project's completion caused by weather.  
Document Ref: NA  
Requested by: J2 Builders and Chino Valley USD  
Change in Contract Sum: \$0.00  
Time Extension: 21 days

ITEM  
NO. 2: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

ITEM  
NO. 3: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

ITEM  
NO. 4: Description:  
Reason:  
Document Ref:  
Requested by:  
Change in Contract Sum:  
Time Extension:

---

## CONTRACT SUMMARY

The original contract amount was: \$117,350.00

Previously approved change order amount(s): \$0.00

The contract amount will be increased/decreased by this Change Order: \$0.00

The new contract amount including this change order will be: \$117,350.00

The original contract completion date: 3/9/2024

The contract time will be **increased** by days: 21 days


The date of completion as a result of this Change Order is: 3/30/2024

---

### APPROVED BY:

John Buck

Contractor (J2 Builders)

  
Signature

4/23/24

Date

NA

DSA Inspector of Record (if applicable)

Signature

Date

NA

Architect / Engineer (if applicable)

Signature

Date

NA

Construction/Project Manager

Signature

Date

NA

Authorized Department Head (if applicable)

Signature

Date

NA


Director, Technology (if applicable)

Signature

Date

Alex Rivera

CVUSD Project Manager

  
Signature

4.23.2024

Date

Martin Silveira

Director, Maintenance, Operations & Construction (if applicable)

Signature

Date

NA

Director, Planning (if applicable)

Signature

Date

Greg Stachura

Owner (Authorized Agent)

  
Signature

4/24/24  
Date

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: REJECTION OF ALL BIDS RECEIVED FOR BID NO. 23-24-13I,  
DICKEY ES NO CLIMB FENCING PROJECT AND AUTHORIZATION  
TO REBID THE PROJECT**

=====

**BACKGROUND**

A Notice to Contractors Calling for Bids for Bid No. 23-24-13I, Dickey ES No Climb Fencing Project, was published in the Inland Valley Daily Bulletin on February 27, 2024, and March 5, 2024. Bids were submitted at 1:00 p.m. on March 15, 2024.

The results are as follows:

<b>Contractor</b>	<b>Bid Amount</b>
Quality Fence Co, Inc	\$168,888.00
AB Fence Co, Inc.	\$224,274.00
Izureta Fence Co, Inc.	\$233,788.00
Ever Fence Corp	\$240,350.00
Golden West Fence	\$250,302.00
Red Hawk Services	\$263,478.00

Upon receipt of the bids, staff reviewed all documents and determined that the trade journal advertising required per Public Contract Code 22032 (b)(c) was not properly completed. Staff requests rejection of all bids and authorization to re-bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education reject all bids for Bid No. 23-24-13I, Dickey ES No Climb Fencing Project and authorize staff to rebid the project.

**FISCAL IMPACT**

None.

NE:GJS:KC:cb



## CHINO VALLEY UNIFIED SCHOOL DISTRICT

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**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: REJECTION OF ALL BIDS RECEIVED FOR BID NO. 23-24-18I  
LIBERTY ES, LITEL ES, WALNUT ES, AND CHINO HILLS HS  
SAFETY HAZARD ASPHALT REPAIRS AND AUTHORIZATION TO  
REBID THE PROJECT**

=====

### **BACKGROUND**

A Notice to Contractors Calling for Bids for Bid No. 23-24-18I, Liberty ES, Litel ES, Walnut ES, And Chino Hills HS Safety Hazard Asphalt Repairs, was published in the Inland Valley Daily Bulletin on April 4, 2024, and April 11, 2024. Bids were submitted at 1:00 p.m. on April 25, 2024.

The results are as follows:

Contractor	Bid Amount
Universal Asphalt Co., Inc.	\$186,500.00
Premier Paving, Inc.	\$210,000.00
Prestige Paving Company	\$228,336.00

Upon receipt of the bids, staff reviewed all documents and determined that the trade journal advertising required per Public Contract Code 22032 (b)(c) was not properly completed. Staff requests rejection of all bids and authorization to re-bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education reject all bids for Bid No. 23-24-18I, Liberty ES, Litel ES, Walnut ES, And Chino Hills HS Safety Hazard Asphalt Repairs and authorize staff to rebid the project.

### **FISCAL IMPACT**

None.

NE:GJS:KC:cb

# CHINO VALLEY UNIFIED SCHOOL DISTRICT

## Our Motto:

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Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: REJECTION OF ALL BIDS RECEIVED FOR BID NO. 23-24-15F  
CVUSD FUN CLUB INSTALLATIONS**

### **BACKGROUND**

A Notice to Contractors Calling for Bids for Bid No. 23-24-15F, CVUSD Fun Club Installations, was published in the Inland Valley Daily Bulletin on March 6, 2024, and March 13, 2024. Bids were submitted at 1:00 p.m. on April 23, 2024.

The results are as follows:

#### Bid Package 03-01

Concrete, Re-Bar, Grading, Scarifying & Earthwork

Contractor	Bid Amount
K.A.R. Construction, Inc.	\$1,197,000.00
Inland Building Construction Companies, Inc.	\$1,643,000.00

#### Bid Package 05-01

Miscellaneous Metals & Steel

Contractor	Bid Amount
RND Contractors, Inc.	\$386,000.00
B.F. Steel, Inc.	\$504,800.00
KCB Towers, Inc.	\$756,885.00

#### Bid Package 10-01

Miscellaneous Specialties, Painting, Signage, Gate & Door Hardware

Contractor	Bid Amount
Floor Covering Unlimited, Inc.	\$152,468.00
Bogh Engineering, LLC.	\$1,677,000.00
Patriot Contracting & Engineering, Inc.	\$2,320,000.00
Inland Building Construction Companies, Inc.	\$2,402,000.00

#### Bid Package 22-01

Plumbing

Contractor	Bid Amount
JPI Development Group, Inc.	\$1,182,000.00
Fisher, Inc.	\$2,607,852.00
Pro-Craft Construction, Inc.	\$5,223,000.00

Bid Package 26-01  
Electrical, Low Voltage & Fire Alarm

Contractor	Bid Amount
Rancho Pacific Electric Construction, Inc.	\$2,450,000.00
F.E.C. Electric Inc.	\$2,747,000.00

Bid Package 32-01  
Demolition, Saw Cutting, Abatement, Irrigation, Landscaping, Asphalt Paving/Striping & Chain Link Fencing

Contractor	Bid Amount
Crew, Inc.	\$7,440,000.00

Upon receipt of the bids, staff reviewed all documents and determined that the trade journal advertising required per Public Contract Code 22032 (b)(c) was not properly completed. Staff requests rejection of all bids and authorization to re-bid.

Approval of this item supports the goals identified within the District's Strategic Plan.

### **RECOMMENDATION**

It is recommended the Board of Education reject all bids for Bid No. 23-24-15F, CVUSD Fun Club Installations and authorize staff to rebid the project.

### **FISCAL IMPACT**

None.

NE:GJS:KC:cb

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Assistant Superintendent, Facilities, Planning, and Operations  
Kathy Casino, Director, Purchasing

**SUBJECT: REQUEST FOR PROPOSALS 23-24-16, DAIRY PRODUCTS**

=====

**BACKGROUND**

The Request for Proposals (RFP) process requires vendors to submit proposals within a framework created to fit the District's unique needs. The District is able to customize the services to be purchased on its specific needs, receive better responses, screen vendors more effectively, and ultimately receive a better product or solution for less money.

RFP 23-24-16, Dairy Products was published in the Inland Valley Daily Bulletin on March 28, 2024, and April 4, 2024. Proposals were submitted at 10:00 a.m. on April 24, 2024. The two companies submitting proposals to be considered were Hollandia and Clearbrook.

The basic scope of work for this RFP includes procurement and delivery of Dairy Products to sites designated within the District.

The criteria used to evaluate the RFP's were cost, 30%; sustainability, 20%; experience and competence, 20%; customer service and references, 25%; and small business and minority, woman, and disabled veteran business enterprise, 5%.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education award RFP 23-24-16, Dairy Products to Hollandia.

**FISCAL IMPACT**

\$920,744.99 to Cafeteria Fund 13.

NE:GJS:KC:cb

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Gregory J. Stachura, Asst. Supt., Facilities, Planning & Operations

**SUBJECT:** **AMENDMENT TO THE PHASE 4 ENERGY SERVICES AGREEMENT  
WITH PACIFICWEST ENERGY SOLUTIONS FOR IMPROVED AIR  
QUALITY MEASURES AND DETERMINATIONS PER  
RFP NO. 22-22-05, HVAC ASSESSMENTS AND MAINTENANCE  
SERVICES IN ACCORDANCE WITH CALIFORNIA GOVERNMENT  
CODE 4217**

=====

**BACKGROUND**

On December 16, 2021, the Board of Education awarded RFP No. 22-22-05, HVAC Assessments and Maintenance Services to PacificWest Energy Solutions, Inc. On July 21, 2022, the Board of Education approved the Phase 1 energy services agreement with PacificWest Energy Solutions in the amount of \$1,364,000.00.

On July 21, 2022, October 20, 2022, June 15, 2023, and December 14, 2023, respectively, the Board awarded the Phase 1, Phase 2, Phase 3, and Phase 4 energy services agreements to PacificWest Energy Solutions to implement each round of air quality improvement and energy efficiency measures.

All four phases have addressed the replacement of HVAC units that had exceeded their useful life, limited HVAC service and maintenance, classroom CO2 monitoring, MERV 13 air filter replacement, and the installation of the iVue HVAC remote control system, in addition to increased energy savings.

During Phase 4 of the project, twelve (12) additional HVAC units were identified as needing replacement at selected schools throughout the District, through the CalShape grant program, as determined by the Districtwide HVAC system assessment conducted by PacificWest.

Approval of this item supports the goals identified within the District's Strategic Plan.

## **RECOMMENDATION**

It is recommended the Board of Education approve the Amendment to the Phase 4 Energy Services Contract with PacificWest Energy Solutions for Improved Air Quality Measures and Determinations per RFP No. 22-22-05, HVAC Assessments and Maintenance Services in accordance with California Government Code 4217.

## **FISCAL IMPACT**

\$466,421.00 to AB-841/CalShape Grant Funding and General Fund 01

NE:GJS:cb

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Lea Fellows, Associate Superintendent, Human Resources  
Joseph Durkin, Director, Human Resources  
Jaime Ortega, Director, Human Resources

**SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS**

=====

**BACKGROUND**

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

**FISCAL IMPACT**

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

NE:LF:JD:JO:jw

**CERTIFICATED PERSONNEL**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
--------------------	------------------------	------------------------	------------------------------

**CERTIFICATED MANAGEMENT PERSONNEL FOR THE 2023/2024 SCHOOL YEAR****RETIREMENT**

LARGE, Molly (6 years of service)	Principal	Rhodes ES	07/01/2024
--------------------------------------	-----------	-----------	------------

**CERTIFICATED PERSONNEL FOR THE 2023/2024 SCHOOL YEAR****RETIREMENT**

DURAN, Kathleen (33 years of service)	Elementary Teacher	Dickey ES	07/01/2024
LANDGRAF, Krista (26 years of service)	Elementary Teacher	Eagle Canyon ES	06/30/2024
THOMAS, Janet (11 years of service)	Intervention Counselor JHS / Intervention Counselor K-12	Cal Aero K-8 / Health Services	06/04/2024
CARMELL, Patricia (28 years of service)	Secondary Teacher	Ayala HS	05/25/2024
WALKER, Brenda (25 years of service)	A.C.T. President	District Office	07/01/2024

**RESIGNATIONS**

FOY, Alexander	Elementary Teacher	Liberty ES	07/26/2024
GUY, Hilary	Special Education Teacher	Oak Ridge ES	04/26/2024
SAUCEDO, Breanna	Elementary Teacher	Walnut ES	05/24/2024
CRUM, Gina	Elementary Teacher	Cal Aero K-8	06/30/2024

**LEAVE OF ABSENCE**

SANTANA, Elizabeth	Elementary Teacher	Marshall ES	2024/2025
JENSEN-WARD, Darcy	Intervention Counselor K-12 25%	Chino HS	2024/2025
MUCHUCA, Destinee	Secondary Teacher	Chino HS	05/13/2024 through 06/16/2024

**APPOINTMENT - EXTRA DUTY - SPORTS**

KAYLOR, Matthew (NBM)	Football (B)	Ayala HS	05/17/2024
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**APPOINTMENT - SUMMER SCHOOL ADMINISTRATORS**

DEFRANCIS, Stephen	Principal	Country Springs ES	05/27/2024
GONZALES, Denise	Principal	Walnut ES	05/27/2024



**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>APPOINTMENT - SUMMER SCHOOL ADMINISTRATORS</u></b> (cont.)			
NEWCOMB, James	Principal	Ayala HS	05/30/2024
NORMAN, Jasmine	Principal	Buena Vista HS	05/30/2024
SHULER, Derrick	Principal	Buena Vista HS	05/30/2024
FLORES, Elvira	Principal	Chino HS	05/30/2024
KUKLINSKI, Kamila	Principal	Chino HS	05/30/2024
GENTRY, Viviana	Principal	Chino Hills HS	05/30/2024
COVARRUBIAS, Amparo	Principal	Don Lugo HS	05/30/2024
JAHAHN, Ann	Principal	Don Lugo HS	05/30/2024

**APPOINTMENT - SUMMER SCHOOL TEACHERS**

AMIRTASH, Katayoun	English 9CP	Ayala HS	05/31/2024
ARIAS, Brenda	Chemistry/Earth Syst	Ayala HS	05/31/2024
BERRUECOS, George	Physical Education	Ayala HS	05/31/2024
CHEUNG, Michael	English 11CP	Ayala HS	05/31/2024
HERNANDEZ, Noemi Amarie	English 10CP	Ayala HS	05/31/2024
HUTCHINS, Kelly	Health	Ayala HS	05/31/2024
QUEZADA, Adriana	Integrated Math 2	Ayala HS	05/31/2024
REYES, Albert	Art Fundamental	Ayala HS	05/31/2024
SWANBERG, John	World History	Ayala HS	05/31/2024
TO, Viet	Integrated Math 3	Ayala HS	05/31/2024
ULLMANN, Matthew	Biology/Living Earth	Ayala HS	05/31/2024
URENA, Luis	US History	Ayala HS	05/31/2024
BEARD, Daura	English	Buena Vista HS	05/31/2024
BROWN, Melissa	General Education	Buena Vista HS	05/31/2024
CLAY, Tisha	General Education	Buena Vista HS	05/31/2024
KELLY, Erica	English	Buena Vista HS	05/31/2024
POLAND, Michael	Social Science	Buena Vista HS	05/31/2024
VERGARA, Sandra	Mathematics	Buena Vista HS	05/31/2024
ACKER, Elizabeth	US History	Chino HS	05/31/2024
BLACKBURN JR, Michael	English 10CP	Chino HS	05/31/2024
CALLACI, Robert	English 9CP	Chino HS	05/31/2024
CASTANEDA, Hannah	Chemistry/Earth Syst	Chino HS	05/31/2024
DUNGCA, Marilou	Integrated Math 3	Chino HS	05/31/2024
JOHNSON, Lindsay	Integrated Math 2	Chino HS	05/31/2024
KLEPPE, Lee	World History	Chino HS	05/31/2024
LARNED, Kelly	Biology/Living Earth	Chino HS	05/31/2024
MURILLO, Christopher	Integrated Math 1	Chino HS	05/31/2024
NAVARRO, David	English 11CP	Chino HS	05/31/2024
PARRELL, Jessica	Health	Chino HS	05/31/2024
SANDERS, Marshall	Physical Education	Chino HS	05/31/2024

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>APPOINTMENT - SUMMER SCHOOL TEACHERS</u></b> (cont.)			
YURK, Timothy	Integrated Math 1	Chino HS	05/31/2024
BATY, James	Physical Education	Chino Hills HS	05/31/2024
CALLES, Scott	English 11	Chino Hills HS	05/31/2024
DAUGHERTY SAUNDERS, Michael	Integrated Math 2	Chino Hills HS	05/31/2024
ERBST, Bob	World History	Chino Hills HS	05/31/2024
FLINT, Andrew	Chemistry/Earth Syst	Chino Hills HS	05/31/2024
GIBO, Paige	Health	Chino Hills HS	05/31/2024
NOVEK, Frank	Biology/Living Earth	Chino Hills HS	05/31/2024
ROCHE, Thomas	US History	Chino Hills HS	05/31/2024
SANTILLAN, Victoria	English 9CP	Chino Hills HS	05/31/2024
SUH, David	Integrated Math 3	Chino Hills HS	05/31/2024
VAN SCHAUK, Kathleen	English 10CP	Chino Hills HS	05/31/2024
ARGUMOSA, Dina	English 9CP	Don Lugo HS (at Ramona JHS)	05/31/2024
BROWN, Ryan	US History	Don Lugo HS (at Ramona JHS)	05/31/2024
EBEL, Lance	Biology/Living Earth	Don Lugo HS (at Ramona JHS)	05/31/2024
ELATTAR, Rania	Chemistry/Earth Syst	Don Lugo HS (at Ramona JHS)	05/31/2024
GRIEGO, Samantha	Integrated Math 2	Don Lugo HS (at Ramona JHS)	05/31/2024
JACOBO, Gilberto	English 11CP	Don Lugo HS (at Ramona JHS)	05/31/2024
KILLINGER, Gregory	Integrated Math 1	Don Lugo HS (at Ramona JHS)	05/31/2024
MURILLO, Denise	Health	Don Lugo HS (at Ramona JHS)	05/31/2024
ROBLES, Daniel	Physical Education	Don Lugo HS (at Ramona JHS)	05/31/2024
RUDD, Rebecca	Integrated Math 1	Don Lugo HS (at Ramona JHS)	05/31/2024
SILVA, Michael	World History	Don Lugo HS (at Ramona JHS)	05/31/2024
SWIFT, Micah	English 10CP	Don Lugo HS (at Ramona JHS)	05/31/2024
DOUGHERTY, Julianne	Nurse	Health Services	05/28/2024
IRWIN, Christa	Nurse	Health Services	05/28/2024
MA, Sherry	Nurse	Health Services	05/28/2024
THEIS, Mary	Nurse	Health Services	05/28/2024

**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>APPOINTMENT - SUMMER SCHOOL TEACHERS – EXTENDED SCHOOL YEAR (ESY)</u></b>			
DEMING, Abigail	MS/Autism 1 <sup>st</sup> – 3 <sup>rd</sup> Grade	Country Springs ES	05/28/2024
GOMEZ, Anna	M/S Kinder – 3 <sup>rd</sup> Grade	Country Springs ES	05/28/2024
IDE, Kristina	M/S 4 <sup>th</sup> – 6 <sup>th</sup> Grade	Country Springs ES	05/28/2024
IRVINE, Tiffany	Autism Pre-K	Country Springs ES	05/28/2024
JIMENEZ, Brenda	M/S Kinder – 3 <sup>rd</sup> Grade	Country Springs ES	05/28/2024
MARTINEZ, Erik	MS/Autism 3 <sup>rd</sup> - 6 <sup>th</sup> Grade	Country Springs ES	05/28/2024
MORALES, Dana	MS/Autism Kinder – 1 <sup>st</sup> Grade	Country Springs ES	05/28/2024
MUNIZ, Maria	M/S 4 <sup>th</sup> – 6 <sup>th</sup> Grade	Country Springs ES	05/28/2024
NOON, Sandra	M/S 1 <sup>st</sup> – 3 <sup>rd</sup> Grade	Country Springs ES	05/28/2024
ENGEL-RODRIGUEZ, Leann	SAI Kinder – 3 <sup>rd</sup> Grade	Walnut ES	05/28/2024
HAYS, Kristi	SAI Kinder – 3 <sup>rd</sup> Grade	Walnut ES	05/28/2024
HERNANDEZ, Noemi	M/S Pre-K	Walnut ES	05/28/2024
LEWIS, Ryan	SAI 4 <sup>th</sup> – 6 <sup>th</sup> Grade	Walnut ES	05/28/2024
PERRY, Jarred	M/S Kinder – 6 <sup>th</sup> Grade	Walnut ES	05/28/2024
REYES, Brianda	SAI Kinder – 3 <sup>rd</sup> Grade	Walnut ES	05/28/2024
RIVERA, Michelle	SAI 4 <sup>th</sup> – 6 <sup>th</sup> Grade	Walnut ES	05/28/2024
ROSALES, Perla	SAI Kinder – 3 <sup>rd</sup> Grade	Walnut ES	05/28/2024
SERNA-BIDDLE, Cynthia	SAI 4 <sup>th</sup> – 6 <sup>th</sup> Grade	Walnut ES	05/28/2024
ANTRIM, Kelsey	M/S 7 <sup>th</sup> – 8 <sup>th</sup> Grade	Chino HS	05/28/2024
BANUELOS, Marisela	M/S 7 <sup>th</sup> – 8 <sup>th</sup> Grade	Chino HS	05/28/2024
DONAGHY, Tana	M/S 7 <sup>th</sup> – AT	Chino HS	05/28/2024
GARIBAY, Victoria	SAI 7 <sup>th</sup> – 8 <sup>th</sup> Grade	Chino HS	05/28/2024
GORDON, Carol	M/S 7 <sup>th</sup> – 8 <sup>th</sup> Grade	Chino HS	05/28/2024
MONTOYA, Allison	M/S 7 <sup>th</sup> – 8 <sup>th</sup> Grade	Chino HS	05/28/2024
WALLS, Angel	SAI 7 <sup>th</sup> – 8 <sup>th</sup> Grade	Chino HS	05/28/2024
FLORES, Bryan	M/S 9 <sup>th</sup> – 12 <sup>th</sup> Grade	Chino HS	05/28/2024
BELTRAN HERNANDEZ, Crystal	M/S 9 <sup>th</sup> – 12 <sup>th</sup> Grade	Chino HS	05/28/2024
INGRASSIA, Richard	SAI ELA/Math 9 <sup>th</sup> – 11 <sup>th</sup> Grade	Chino HS	05/28/2024
KNIGHT, Joshua	M/S 9 <sup>th</sup> – 12 <sup>th</sup> Grade	Chino HS	05/28/2024
LEE, Jennifer	M/S Transition	Chino HS	05/28/2024
VAZQUES, Ricardo	M/S 9 <sup>th</sup> – 12 <sup>th</sup> Grade	Chino HS	05/28/2024
FREDERICKS, Kathryn	Elementary APE	Special Education	05/28/2024
LOPEZ, Monica	Elementary APE	Special Education	05/28/2024
MCENTIRE, Modell	Psychologist	Special Education	05/28/2024
STRAHAN, Thomas	Elementary APE	Special Education	05/28/2024
TAYLOR, Heather	Elementary & Junior High School SLP	Special Education	05/28/2024
WOOLERY, Deborah	High School SLP	Special Education	05/28/2024

**APPOINTMENT – EXTENDED LEARNING – SUMMER PROGRAM**

ACOSTA, Christina	K-12 Intervention Counselor	Child Development	06/03/2024
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**CERTIFICATED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>APPOINTMENT – EXTENDED LEARNING – SUMMER PROGRAM</u></b> (cont.)			
ADAMS, Tracy	Child Development Teacher	Child Development	06/03/2024
ALTIMIRANO, Thomas	Child Development Teacher	Child Development	06/03/2024
ALVARADO, Theresa	Child Development Teacher	Child Development	06/03/2024
BANKS, Christina	Child Development Teacher	Child Development	06/03/2024
BENITEZ, Janine	Child Development Teacher	Child Development	06/03/2024
CABRERA, Charmia	K-12 Intervention Counselor	Child Development	06/03/2024
CARDENAS, Blanca	K-12 Intervention Counselor	Child Development	06/03/2024
CINTRA DO PRADO, Theresa	Child Development Teacher	Child Development	06/03/2024
DANIELS, Denise	Child Development Teacher	Child Development	06/03/2024
ESTRADA, Michaela	Child Development Teacher	Child Development	06/03/2024
FELLER, Emily	Child Development Teacher	Child Development	06/03/2024
GARCIA, Linda	K-12 Intervention Counselor	Child Development	06/03/2024
GRANGER, Courtney	Child Development Teacher	Child Development	06/03/2024
HALE, Nicholas	Administrator	Child Development	06/03/2024
JIMENEZ, Yazmin	Child Development Teacher	Child Development	06/03/2024
KHATIBLOO, Nikoo	Child Development Teacher	Child Development	06/03/2024
LIRA, Sarah	Child Development Teacher	Child Development	06/03/2024
LINENBERGER, Virginia	K-12 Intervention Counselor	Child Development	06/03/2024
LOPEZ, Evelyn	Child Development Teacher	Child Development	06/03/2024
MCGRATH, Amber	Child Development Teacher	Child Development	06/03/2024
MERRIL-BISHOP, Mya	Child Development Teacher	Child Development	06/03/2024
MONTANEZ, Mayra	Child Development Teacher	Child Development	06/03/2024
MORA-GUZMAN, Barbara	Child Development Teacher	Child Development	06/03/2024
MORALES, Blanca	Child Development Teacher	Child Development	06/03/2024
ON, Bic	Child Development Teacher	Child Development	06/03/2024
RAMOS, Rosa	Child Development Teacher	Child Development	06/03/2024
RANGEL, Araceli	Child Development Teacher	Child Development	06/03/2024
REYES, Alexandra	Child Development Teacher	Child Development	06/03/2024
ROJAS, Nancy	Child Development Teacher	Child Development	06/03/2024
SANDOVAL, Michelle	Child Development Teacher	Child Development	06/03/2024
SEDANO, Natalie	K-12 Intervention Counselor	Child Development	06/03/2024
SOTO, Kristie	Child Development Teacher	Child Development	06/03/2024
THOMAS, Anjanette	Child Development Teacher	Child Development	06/03/2024
TRAYLOR, Karla	Child Development Teacher	Child Development	06/03/2024
VASQUEZ, Daniela	K-12 Intervention Counselor	Child Development	06/03/2024
VILLASENOR, Christina	Child Development Teacher	Child Development	06/03/2024
YOUNG, Cynthia	Child Development Teacher	Child Development	06/03/2024

**CERTIFICATED PERSONNEL** (cont.)

**APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2023, THROUGH  
JUNE 30, 2024**

ALI, Aya  
MOLLES, Sean

COSTELLO, Valerie  
MORRIS, Makena

HOLMES, Sean  
PEREZ-CASTENEDA, Daisy

**CLASSIFIED PERSONNEL**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE****APPOINTMENT**

LOBENKO, Tetyana	Playground Supervisor (GF)	Litel ES	05/17/2024
LOPEZ, Ashley	Paraprofessional II (SELPA/GF)	Newman ES	05/17/2024
HOLIDAY, Joy	Paraprofessional I (SELPA/GF)	Wickman ES	05/17/2024
ERMER, Madison	Nutrition Services Professional (NS)	Legacy Academy	05/17/2024
BRADY, Savannah	Paraprofessional I (SELPA/GF)	Alternative Education	08/05/2024
MORBITZER, Anthony	Warehouse Delivery Worker (GF)	Purchasing/Warehouse	05/17/2024
VALADEZ, Bobbie	Bus Driver (GF)	Transportation	05/17/2024
YOUNG, Angelic	Bus Driver (GF)	Transportation	05/17/2024

**PROMOTION**

OLIVER, Resa	FROM: Paraprofessional I (SELPA/GF) 5 hrs./181 work days TO: Paraprofessional II (SELPA/GF) 6 hrs./181 work days	Cal Aero K-8 Cortez ES	05/17/2024
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**CHANGE OF ASSIGNMENT**

CHAVEZ, Iletha	FROM: Playground Supervisor (GF) 1.5 hrs./180 work days TO: Health Technician (GF) 5.5 hrs./185 work days	Liberty ES Litel ES	05/20/2024
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**ADDITIONAL ASSIGNMENT**

MARTINEZ, Vanessa	School Community Liaison (C)	Woodcrest JHS	05/17/2024
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**APPOINTMENT – EXTENDED LEARNING - SUMMER PROGRAM**

ALVARADO, Eva	IA/Childhood Education (C)	Child Development	06/07/2024
CASTRO, Vanessa	Nutrition Services Manager I (C)	Child Development	06/06/2024
CONRARDY, Victoria	Child Care Specialist (C)	Child Development	06/07/2024
CUEVAS CANTU, Eva	IA/Childhood Education (C)	Child Development	07/08/2024
DE LA TORRE, Maria	Child Care Specialist (C)	Child Development	06/07/2024
ERMER, Carrie	Nutrition Services Manager I (C)	Child Development	06/06/2024
ESPINOZA, Maria	Nutrition Services Manager I (C)	Child Development	06/06/2024
EWELL, Karina	IA/Childhood Education (C)	Child Development	06/07/2024
FERRIERA, Linda	Nutrition Services Manager I (C)	Child Development	06/06/2024
FOLEY, Christopher	IA/Childhood Education (C)	Child Development	06/07/2024

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFEECTIVE DATE</u></b>
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**APPOINTMENT – EXTENDED LEARNING – SUMMER PROGRAM** (cont.)

FRIELDS, Tyeisha	IA/Childhood Education (C)	Child Development	06/07/2024
GARZA, Lisa Marie	IA/Childhood Education (C)	Child Development	06/07/2024
GONZALEZ, Daniella	Child Care Specialist (C)	Child Development	06/07/2024
GONZALEZ, Zayra	IA/Childhood Education (C)	Child Development	07/08/2024
IBARRA, Erika	IA/Childhood Education (C)	Child Development	06/07/2024
JARVIS, Shelly	Child Care Specialist (C)	Child Development	06/07/2024
LEGG, Melissa	Child Care Specialist (C)	Child Development	06/07/2024
MACIAS, Alba	IA/Childhood Education (C)	Child Development	06/07/2024
MEDRANO, Jasmine	Child Care Specialist (C)	Child Development	06/07/2024
MURRIETTA, Pamela	IA/Childhood Education (C)	Child Development	06/07/2024
PACHECO, Erica	IA/Childhood Education (C)	Child Development	06/07/2024
RANGEL, Paula	Nutrition Services Manager I (C)	Child Development	07/08/2024
RIOS, Rosemarie	IA/Childhood Education (C)	Child Development	06/07/2024
SOLORZANO, Veronica	Health Technician (C)	Child Development	06/07/2024
VELHAGEN DIZON, Claire	Nutrition Services Manager I (C)	Child Development	07/08/2024
VIGNEAULT, Kimberlee	Health Technician (C)	Child Development	06/07/2024
YANEZ, Claudia	Child Care Specialist (C)	Child Development	06/07/2024

**APPOINTMENT - SUPPLEMENTAL INSTRUCTION - SUMMER SCHOOL**

KOMORA, Lisa	Nutrition Services Manager I (NS)	Country Springs ES	05/28/2024
AGUILAR, Josabeth	Custodian I (SS)	Walnut ES	05/29/2024
MARTINEZ, Vanessa	Playground Supervisor (SS)	Ayala HS	06/03/2024
REYES, Jonathan	School Secretary I (SS)	Ayala HS	05/31/2024
GRAJEDA, Herlinda	Nutrition Services Professional (NS)	Chino HS	05/31/2024
HOLENDOR, Ambar	Sec. Library/Media Center Asst. (SS)	Chino HS	05/28/2024
RIOS, Rosemarie	Playground Supervisor	Chino Hills HS	06/03/2024
SANTANA, Sarah	Nutrition Services Professional (NS)	Chino Hills HS	06/03/2024
CONTRERAS, Lisa	Licensed Vocational Nurse (SS)	Health Services	05/28/2024
SCHEMEL, Kathleen	Licensed Vocational Nurse (SS)	Health Services	05/28/2024
SMITH, Rocio	Licensed Vocational Nurse (SS)	Health Services	05/28/2024
ANCHONDO, Lori	Paraprofessional II (SS)	Special Education	05/29/2024
ANDERSON, Clayton	Paraprofessional II (SS)	Special Education	05/29/2024
APPEL-DICKERSON, Taylor	Paraprofessional II (SS)	Special Education	05/29/2024
ARCOS, Leila	Paraprofessional I (SS)	Special Education	05/29/2024
ARMSTRONG, Brandon	Paraprofessional I (SS)	Special Education	05/29/2024
ARTEAGA, Samantha	Paraprofessional II (SS)	Special Education	05/29/2024
AVILA, Veronica	Paraprofessional II (SS)	Special Education	05/29/2024
BALIGOD, Stephanie	Paraprofessional II (SS)	Special Education	05/29/2024
BALLESTEROS, Venus	Paraprofessional II (SS)	Special Education	05/29/2024
BAYONA, Karen	Paraprofessional II (SS)	Special Education	05/29/2024

**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>APPOINTMENT - SUPPLEMENTAL INSTRUCTION - SUMMER SCHOOL</u></b> (cont.)			
BRADLEY, Christy	Paraprofessional I (ss)	Special Education	05/29/2024
CALIZ, Eden	Paraprofessional II (ss)	Special Education	05/29/2024
CHAMBERS, Carrie	Paraprofessional II (ss)	Special Education	05/29/2024
CHOO, Kyu	Paraprofessional II (ss)	Special Education	05/29/2024
CHUONG, Colleen	Paraprofessional I (ss)	Special Education	05/29/2024
CHUONG, Laureen	Paraprofessional II (ss)	Special Education	05/29/2024
CORTES, Cristina	Paraprofessional II (ss)	Special Education	05/29/2024
CRUMP, Laura	Paraprofessional II (ss)	Special Education	05/29/2024
DROOG, Lisa	Paraprofessional II (ss)	Special Education	05/29/2024
FIERRO, Daniel	Paraprofessional II (ss)	Special Education	05/29/2024
FIERRO, Nicolas	Paraprofessional II (ss)	Special Education	05/29/2024
GALINDO, Patricia	Paraprofessional I (ss)	Special Education	05/29/2024
GINES, Stacie	Paraprofessional II (ss)	Special Education	05/29/2024
GUTIERREZ, Lacey	Paraprofessional I (ss)	Special Education	05/29/2024
HUDSON, Whitney	Paraprofessional II (ss)	Special Education	05/29/2024
HUIE, Kelly	Paraprofessional I (ss)	Special Education	05/29/2024
IRWIN, Melissa	Paraprofessional II (ss)	Special Education	05/29/2024
KOYRO, Patricia	Paraprofessional II (ss)	Special Education	05/29/2024
LEONG, Dana	Paraprofessional II (ss)	Special Education	05/29/2024
MARCUCCI, Deborah	Paraprofessional I (ss)	Special Education	05/29/2024
MEDINA, Clarissa	Paraprofessional I (ss)	Special Education	05/29/2024
MEDINA, Michelle	Paraprofessional I (ss)	Special Education	05/29/2024
MIER, Sylvia	Paraprofessional II (ss)	Special Education	05/29/2024
MILVERSTED, Dana	Paraprofessional II (ss)	Special Education	05/29/2024
MORRIS, Richard	Paraprofessional II (ss)	Special Education	05/29/2024
NEAL, Gloria	Paraprofessional II (ss)	Special Education	05/29/2024
OCHOA, Justine	Paraprofessional II (ss)	Special Education	05/29/2024
PARTIDA, Liliana	Paraprofessional I (ss)	Special Education	05/29/2024
REYNOLDS, Kapreis	Paraprofessional II (ss)	Special Education	05/29/2024
RIZZO-VASQUEZ, Alisha	Paraprofessional II (ss)	Special Education	05/29/2024
SABUHA, Syeda	Paraprofessional II (ss)	Special Education	05/29/2024
SALDANA, Vivian	Paraprofessional II (ss)	Special Education	05/29/2024
SILVA, BAZULTO, Vicki	Paraprofessional II (ss)	Special Education	05/29/2024
SORIANO, Silvia	Paraprofessional I (ss)	Special Education	05/29/2024
SOUSA, Elizabeth	Paraprofessional II (ss)	Special Education	05/29/2024
TALAMERA, Jasmyn	Paraprofessional II (ss)	Special Education	05/29/2024
TENORIO, Natasha	Paraprofessional II (ss)	Special Education	05/29/2024
TOLER, Katrina	Paraprofessional II (ss)	Special Education	05/29/2024
TORRES, Tina	Paraprofessional I (ss)	Special Education	05/29/2024
VAZ, Jill	Paraprofessional I (ss)	Special Education	05/29/2024
VIZARRO, Janell	Paraprofessional II (ss)	Special Education	05/29/2024



**CLASSIFIED PERSONNEL** (cont.)

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>PLACED ON 39 MONTH RE-EMPLOYMENT LIST</u></b>			
MOUW, Jacqueline	Bus Driver (GF)	Transportation	04/19/2024

**RESIGNATION**

ZUNIGA, Nicole	Nutrition Services Manager I (NS)	Briggs K-8	07/12/2024
BUCHANAN, David	Security Person (GF)	Ayala HS	05/10/2024
GUEVARA, Marbely	School Community Liaison/ Bilingual Spanish (C)	Access & Equity	04/30/2024
SANCHEZ, Unique	Account Clerk III (GS)	Business Services	05/17/2024
AGUILERA, Emmanuel	Digital Media & Video Production Specialist (GF)	Communications	05/08/2024
ESPARZA, Alyssa	Behavior Intervention Aide (MH)	Special Education	06/03/2024

**RETIREMENT**

REYNA, Mildred (22 Years of Service)	IA/Childhood Education (C)	Childhood Development	07/01/2024
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**APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2023, THROUGH JUNE 30, 2024**

BATTISTA, Hailey	CABRERA, Belynda	DEEJAY, Sana
MOHAPATRA, Bijayalaxmi	SHIFFLET, Meagan	WALSH, Christopher

(504)	= Federal Law for Individuals with Handicaps
(ABG)	= Adult Education Block Grant
(ASB)	= Associated Student Body
(ASF)	= Adult School Funded
(ATE)	= Alternative to Expulsion
(B)	= Booster Club
(BTSA)	= Beginning Teacher Support & Assessment
(C)	= Categorically Funded
(CDF)	= Child Development Fund
(CVLA)	= Chino Valley Learning Academy
(CWY)	= Cal Works Youth
(E-rate)	= Discount Reimbursements for Telecom.
(G)	= Grant Funded
(GF)	= General Fund
(HBE)	= Home Base Education
(MAA)	= Medi-Cal Administrative Activities
(MG)	= Measure G – Fund 21

(MH)	= Mental Health – Special Ed.
(NBM)	= Non-Bargaining Member
(ND)	= Neglected and Delinquent
(NS)	= Nutrition Services Budget
(OPPR)	= Opportunity Program
(PFA)	= Parent Faculty Association
(R)	= Restricted
(ROP)	= Regional Occupation Program
(SAT)	= Saturday School
(SB813)	= Medi-Cal Admin. Activities Entity Fund
(SELPA)	= Special Education Local Plan Area
(SOAR)	= Students on a Rise
(SPEC)	= Spectrum Schools
(SS)	= Summer School
(SWAS)	= School within a School
(VA)	= Virtual Academy
(WIA)	= Workforce Investment Act

**Chino Valley Unified School District**

**Our Motto:**

Student Achievement • Safe Schools • Positive School Climate  
Humility • Civility • Service

**DATE:** May 16, 2024

**TO:** Members, Board of Education

**FROM:** Norm Enfield, Ed.D., Superintendent

**PREPARED BY:** Grace Park, Ed.D., Associate Superintendent, Curriculum, Instruction, Innovation, and Support

**SUBJECT: SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS  
WILLIAMS FINDINGS DECILE 1-3 SCHOOLS THIRD QUARTERLY  
REPORT 2023/2024**

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**BACKGROUND**

California Education Code 1240 requires that the San Bernardino County Superintendent of Schools visit all decile 1-3 schools (Williams monitored schools currently based on the 2012 Academic Performance Index and all Quality Education Investment Act schools) identified in the county and report the results of findings on a quarterly basis to ensure compliance with the Williams Legislation. The San Bernardino County Superintendent of Schools office is required to file quarterly reports on schools' progress in rectifying any findings.

Consideration of this item supports the goals identified within the District's Strategic Plan.

**RECOMMENDATION**

It is recommended the Board of Education receive for information the San Bernardino County Superintendent of Schools Williams Findings Decile 1-3 Schools Third Quarterly Report 2023/2024.

**FISCAL IMPACT**

None.

NE:GP:gks

April 30, 2024

Dr. Norm Enfield, Superintendent  
Chino Valley Unified School District  
5130 Riverside Drive  
Chino, CA 91710-4130

Dear Dr. Enfield:

Thank you for your continued collaboration throughout the Williams monitoring process. As you may know, California Education Code section 1240 requires that I annually visit Williams-monitored schools identified in our county and report to you the results of my findings on a quarterly basis (October, January, April, and July). This report serves as your district's ***third quarterly report*** for the 2023-24 fiscal year.

Education Code section 1240(c)(2)(C) also requires that the results of the visits and/or reviews be reported to the governing board of each school district at a regularly scheduled meeting held in accordance with public notification requirements. ***Please be sure to include this report as an agenda item for your next regularly scheduled Board meeting.***

In summary, there are no findings to report in the following areas:

**1. Instructional Materials**

The instructional materials sufficiency reviews were conducted during the first quarter of the 2023-24 fiscal year as part of the Williams site visitation process and the findings were reported in the first quarterly reports generated in October 2023.

**2. School Accountability Report Cards (SARC)**

The SARC reviews were conducted during the second quarter of the 2023-24 fiscal year and the findings were reported in the second quarterly report generated in January 2024.

**3. School Facilities**

The facilities inspections were conducted during the first quarter of the 2023-24 fiscal year as part of the Williams site visitation process and the findings were reported in the first quarterly reports generated in October 2023.

**4. Teacher Assignments**

No findings to report. The annual assignment monitoring review for the 2023-24 fiscal year will begin once the necessary data is available from the Commission

on Teacher Credentialing (CTC) and the California Department of Education (CDE), and findings will be included in the corresponding quarterly report.

On behalf of the SBCSS Williams team, it has been a pleasure to work in partnership with you and the staff of Chino Valley Unified School District.

Sincerely,

A handwritten signature in cursive script that reads "Ted Alejandre".

Ted Alejandre  
County Superintendent

cc: Ms. Sonja Shaw, Board President  
Dr. Grace Park, Williams Liaison  
Ms. Gurveen Sidhu, SARC Contact  
Ms. Jenny Owen, SBCSS Director, Communications and Intergovernmental Relations  
Mr. James Fields, SBCSS Senior Manager, Intergovernmental Relations and Communications  
Ms. Amanda Shoffner, SBCSS Credentials Manager